



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at 7.30pm on **MONDAY 27th NOVEMBER 2006**.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

DATED this 20th NOVEMBER 2006

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 23rd October 2006
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Public Conveniences - update including
 - (a) Proposals referred from Town Council meeting regarding environmental improvements that could be implemented
 - (b) Public Conveniences Working Party meeting with the A.D.C. Services Director
7. Parking problems in and around the town including:
 - (a) Parking of vehicles on yellow lines near the cinema
 - (b) Parking on Railway Station Forecourt
8. Request from Felpham Parish Council for the Town Council's support in their seeking improvements to the trees in Felpham Way between the Leisure Centre and Butlins
9. Consideration of approval to change the operation of the Bognor Regis Market from Thursday to Sunday for a trial period of one year commencing in May 2007
10. Meteorological Site Security - report from Projects Officer (if further information available) - Min. 67 refers

11. Request from International Bognor Birdman Trust for release of reserve grant funding for the 2006 event to the value of £2,500 - letter from Chairman of Trust refers - copied to Councillors
12. Update on Litter Bins in the Queensway - letter from A.D.C. 1st November 2006 refers - copied to Councillors
13. Consideration of support for fitness trail on the Promenade proposal by Cllr. R. Nash referred from Town Council meeting 30th October 2006
14. Report from Events Officer
15. To ratify additional expenditure of £300 for The Mardi Gras Joymakers Parade band to lead the Clowns Parade event
16. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 9th November 2006
17. Music Festival Sub-Committee - Consideration of the Recommendations and Reports in the Minutes of the meetings held on 25th October and 21st November 2006
18. Allotments Sub-Committee - Consideration of the Recommendations and Reports in the Minutes of the meeting held on 21st November 2006 (if available)
19. Christmas Illuminations Sub-Committee - Consideration of the Recommendations and Reports in the Minutes of the meeting held on 26th October 2006
20. Reports:
 - (a) Financial Reports
 - (b) Any other reports
21. Consideration of approval to write off outstanding payment for 2005 Visitor Guide advertisement
22. Correspondence

Agenda item 21 may contain confidential items and require a resolution to exclude the public and press