



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at 7.30pm on **MONDAY 13th MARCH 2006**.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

DATED this 6th MARCH 2006

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 30th January 2006
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Visitor Guide 2006 - report from Mr. Bell
7. Public Conveniences update including consideration of correspondence from the Head of Environmental Amenities at A.D.C. in connection with payment of B.R.T.C. Partnership Contribution - previously copied to Councillors
8. Permanent structure for poster display - report from Projects Officer if further information available - Min. 117 refers
9. Messaging system for advertising events - report from Projects Officer if further information available - Min. 118 refers
10. Clowns event - report from Events Officer and feedback on event
11. Consideration of request from residents for the provision of two litter bins and a dog bin in Marshall Avenue - referred from Town Council meeting 6th March 2006

12. Music Festival 2006 Sub-Committee including:
 - (a) Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meetings held on 9th February and 3rd March 2006
 - (b) Approval of appointment of Cllr. McDougall to Sub-Committee
13. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 9th March 2006
14. Christmas Illuminations Sub-Committee - Consideration of the Recommendations and Reports in the Notes of the meeting that was not quorate held on 1st March 2006 including:
 - (a) Co-option of Mr. J. Stamp to the Sub-Committee
 - (b) Appointment of Leaderboard Sports (UK) Ltd. to undertake electrical contract work
 - (c) Recommendation to proceed with leasing option for the supply of the Christmas lights for 2006
15. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 28th February 2006
16. Reports:
 - (a) Financial Reports
 - (b) Any other reports
17. Correspondence