



# **BOGNOR REGIS TOWN COUNCIL**

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Dear Sir/Madam,

## **MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE**

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at 7.30pm on **MONDAY 21<sup>st</sup> MAY 2007**.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**DATED this 15<sup>th</sup> MAY 2007**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. To note the appointment of Chairman and Vice-Chairman as agreed at the Annual Meeting
2. Chairman's Announcements and Apologies for Absence
3. Declarations of Interest
4. To approve the Minutes of the Meeting held on 2<sup>nd</sup> April 2007
5. Adjournment for public question time
6. Matters Arising from the Minutes which are not separate Agenda Items
7. To note the appointment of Sub-Committees and Working Parties as agreed at the Annual Meeting including:
  - (a) Christmas Illuminations Sub-Committee and to consider co-options
  - (b) Allotments Sub-Committee and to consider co-options
  - (c) South East in Bloom Working Party and to consider co-options
  - (d) Public Conveniences Working Party
8. Consideration of installation of dog bin in vicinity of Orchard Way Subway
9. Invitation from Littlehampton Bonfire Society Ltd. to enter the 2007 Grand Torchlight Procession on Saturday 27<sup>th</sup> October 2007

10. To consider inviting a representative of the A.D.C. Parks Department to attend the next meeting to discuss various issues relating to Hotham Park - Chairman to report
11. Report from Events Officer on forthcoming events including
  - (a) Update on proposal to stage Veterans' Day event - Min 150.2 refers
  - (b) Consideration of proposal for Local Government Sponsorship of Local Promotional Initiative - 'Flipside of Bognor Regis' - information copied to Councillors
12. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 12<sup>th</sup> April 2007
13. Reports:
  - (a) Financial Reports
  - (b) Any other reports
14. Correspondence