



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment, Development and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at 7.30pm on **MONDAY 30th JANUARY 2006**.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

DATED this 23rd JANUARY 2006

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 19th December 2005
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Visitor Guide - update including ratification of cover design and consideration of copy - report from Mr. Bell
7. Public Conveniences update following meeting with Colin Rogers and Kevin Basford and consideration of response to possible closure of London Road Public Conveniences
8. Permanent structure for poster display - report from Projects Officer if further information available - Min. 100 refers
9. Messaging system for advertising events - report from Projects Officer if further information available - Min. 101 refers
10. Clowns event - report from Events Officer on current position including:
 - (a) Consideration of Security arrangements
 - (b) Consideration of First Aid cover
 - (c) Approval of wording for Banner to advertise event
 - (d) Consideration of draft menu choices for reception

11. Appointment of Music Festival Sub-Committee & Terms of Reference
12. Birdman Event update - report from Events Officer
13. To make recommendations and agree payments from the 2006-2007
 - (a) Events Sponsorship Budget
 - (b) Cultural Fund
 - (c) Environmental Projects Budget
14. Consideration of allocation of Town Force hours for 2006 Events
15. Arts and Regeneration - to give approval for provision on new enclosure for Meteorological Station
16. Proposed Drinking Control Areas in Arun - referred from Town Council Meeting 23rd January 2006 - copied to Councillors
17. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 19th January 2006
18. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 18th January 2006
19. To ratify payment of National Piers Society Subscription
20. Reports:
 - (a) Financial Reports
 - (b) Any other reports
21. Correspondence