



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 15th DECEMBER 2008**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

DATED this 8th DECEMBER 2008

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 3rd November 2008
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Additional Quality Coast Resort sign Min. 88.7 refers - Vice-Chairman to report
7. Update and consideration of way forward on provision of statue of Sir Richard Hotham in Hotham Park - Min. 95 refers
8. Pea lights in High Street trees - to consider requirement for maintenance work/bulb replacement - Min. 100.7 refers
9. Mayor's Good Citizen Award - Town Mayor to report
10. Seafront Concession located in front of Town Council's Beacon on The Esplanade - consideration of request to A.D.C. for alternative location - referred from Town Council meeting 8th December 2008
11. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 20th November 2008 (if available)
12. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 9th December 2008 (if available)

13. Reports:
 - (a) Financial Reports
 - (b) Any other reports
14. Correspondence