



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

## **MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE**

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 3<sup>rd</sup> NOVEMBER 2008**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**DATED this 27<sup>th</sup> OCTOBER 2008**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 22<sup>nd</sup> September 2008
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Ratification of appointment to the following Sub-Committees/Working Parties
  - (a) Christmas Illuminations Sub-Committee
  - (b) South East in Bloom Working Party
  - (c) Allotments Sub-Committee
  - (d) New Chamber of Commerce representative on Christmas Illuminations Sub-Committee
7. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 16<sup>th</sup> October 2008 (if available)
8. Sponsored Planting including:-
  - (a) Upper Bognor Road - consideration of proposals and land ownership - Projects Officer to report
  - (b) Felpham Way and Rowan Way Roundabouts - Projects Officer to report

**Note** in accordance with TR4 2(e) (E&L Cttee.) (SO's page 21) BRTC retains overall responsibility for sponsored roundabouts and therefore any recommendation made by this Committee will be referred to Council for consideration

9. Provision of dog and litter bins including:
  - (a) Update on the District Council's position with regard to the installation of bins in the future (if further information available) - report from Town Mayor following discussion at recent BRTC/ADC Liaison Meeting - Min 72.1 refers
  - (b) Consideration of delegation of decision making to Officer/Councillor for the provision of bins in the future - Min 72.1 refers
  - (c) Further update on provision of dog/litter bins in Marshall Avenue area of footpath that runs from Linden Road to Nyewood Lane - Min. 72.2 refers
10. Provision of plaque for Winnie the Steam Engine - referred from last meeting Min. 75 refers
11. Update on potential loss of the playground at Hotham Gardens Min 78 refers - Chairman to report
12. Consideration of provision of statue of Sir Richard Hotham in Hotham Park and investigation of availability of funding - referred from last meeting Min. 82.2 refers
13. Update on reinstatement of Olby's Clock and consideration of whether criteria for application for District Council's Parish Enhancements Grant scheme is met and should be applied for
14. Consideration of payment of Railfuture subscription (if details available)
15. Communities and Local Government - 'Communities in control: Real people, real power - The making and enforcement of byelaws' Consultation - any response to be submitted by 20<sup>th</sup> November 2008 - copied to Councillors
16. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 21<sup>st</sup> October 2008
17. Consideration of Budget proposals for 2009-2010 including allocations for In Bloom Working Party, Christmas Illuminations Sub-Committee and Allotments Sub-Committee
18. Reports:
  - (a) Financial Reports
  - (b) Any other reports
19. Correspondence