



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

## **MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE**

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 30<sup>th</sup> JUNE 2008**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**DATED this 23<sup>rd</sup> JUNE 2008**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 19<sup>th</sup> May 2008
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Update on additional flagpole outside Bognor Regis Town Hall - including approval of expenditure to obtain required Advertisement Consent following reply from A.D.C. to the Committee's request to waive this fee - Min. 9.2 refers
7. Meteorological Site including:-
  - (a) Consideration of provision of telephone with email facility incorporated as part to the Town Council's Vodafone telephone contract to supply meteorological information to national newspapers - Min. 10 refers
  - (b) Letter to Meteorological Officer re Climatological Data Transfer and changes to current procedure for reporting information
8. Bognor Regis Town Council flags including
  - (a) Ratification of cost for the provision of replacement Bognor Regis Town Council flag for the Esplanade including repair cost for original flag - Min. 11.2 refers
  - (b) Purchase of Bognor Regis Town Council Flags on behalf of Reynolds and Mr. Harding

9. Update on reinstatement of Olby's Clock Min. 12 refers including:-
  - (a) Report from Structural Engineer on work required and consideration of location - (copied to Committee)
  - (b) To note estimate for work required to clock brackets (if available)
  - (c) Letter from Staffurth & Bray in connection with location - (copied to Committee)
10. Provision of Dog Bin in Marshall Avenue - complaint from resident
11. Proposal for Village Green - Cllr. Cunard to report
12. Consideration of Town Force clearance of overgrown footpath/twitten at Burnham Avenue/Ockley Road under Town Council's Footpath Policy
13. Complaint regarding rubbish in Bognor Regis - email copied to Committee
14. A.D.C. Playing Pitch Strategy - consideration of response - copied to Committee
15. Request from Bognor Regis Local History Society and Museum for release of annual funding to assist with running expenses at Museum for the 2008 season
16. Arun District Council (Off Street Parking Places) Amendment Order 2004 - variation to car parking charges from 1<sup>st</sup> October 2008 - copied to Councillors
17. A.D.C. Seminar on Coastal Defence Monday 21<sup>st</sup> July - consideration of attendance - referred from last meeting - details copied to Committee
18. To consider release of any surplus Earmarked Reserves
19. In Bloom Working Party including:-
  - (a) Consideration of the Resolutions, Recommendations and Reports in the Notes of the meetings held on 15<sup>th</sup> May and 12<sup>th</sup> June 2008 (if available)
  - (b) Consideration of request from In Bloom Working Party to omit winter planting from the barrier baskets in the Queensway and on the seafront and the lamp post baskets in High Street, Queensway and Aldwick Road
20. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 18<sup>th</sup> June 2008
21. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 10<sup>th</sup> June 2008
22. Reports:
  - (a) Financial Reports
  - (b) Any other reports
23. Correspondence