



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 19th MAY 2008**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

DATED this 12th MAY 2008

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. To note the appointment of Chairman and Vice-Chairman as agreed at the Annual Meeting
2. Chairman's Announcements and Apologies for Absence
3. Declarations of Interest
4. To approve the Minutes of the Meeting held on 31st March 2008
5. Adjournment for public question time
6. Matters Arising from the Minutes which are not separate Agenda Items
7. To ratify the appointment of Sub-Committees and Working Parties as agreed at the Annual Meeting including:
 - (a) Christmas Illuminations Sub-Committee including consideration of recommendations to Council of co-options for ratification
 - (b) Allotments Sub-Committee including consideration of recommendations to Council of co-options for ratification
 - (c) South East in Bloom Working Party including consideration of recommendations to Council of co-options for ratification
 - (d) Public Conveniences Working Party
8. Provision of additional dog and litter bins - Min. 130.1 refers including:
 - (a) Update on the provision of dog bins for Annandale Avenue/Hillsboro Road (if available) and provision of additional litter bin for the Queensway subject to reply from the Kebab Shop being received

- (b) Request from resident of Prince William Court for provision of dog bin at the rear of these premises
 - (c) Provision of dog bin in Lyon Street opposite the school
 - (d) Request from resident for provision of dog bin in Gravits Lane
 - (e) Provision of dog bin on grassed area in Orchard Way
9. Additional Flagpole outside Bognor Regis Town Hall - update Min. 131 refers including:
- (a) Approval of small increase in cost - installation
 - (b) Approval of expenditure to obtain required Advertisement Consent from A.D.C.
10. Meteorological Site - provision of meteorological information to national newspapers update - Min. 132 refers
11. Bognor Regis Town Council flags including:
- (a) Request from resident for the provision of three Bognor Regis Town Council flags
 - (b) Request from A.D.C. for the provision of replacement Bognor Regis Town Council flag for the Esplanade
12. Reinstatement of Olby's Clock - consideration of expenditure and recommendation to P&R for funding from Rolling Capital Programme subject to availability of detailed costings
13. Consultation on Draft Dog Control Order - correspondence from A.D.C refers, copied to Councillors
14. Consideration of Design Statement - Chairman to report - referred from Town Council meeting 12th May 2008
15. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meetings held on 27th March, 24th April and 15th May 2008 (if available)
16. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 30th April 2008
17. Reports:
- (a) Financial Reports including to note Earmarked Reserves for year ending 31st March 2008
 - (b) Any other reports
18. Correspondence