



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

## **MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE**

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 28<sup>th</sup> SEPTEMBER 2009**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**DATED this 22<sup>nd</sup> SEPTEMBER 2009**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 17<sup>th</sup> August 2009
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Further consideration of purchase of Anemometer and Direction Indicator including cost of electrical supply to Weather Station or alternative solar power option for recommendation to P&R for funding from the Rolling Capital Programme - Min. 42 refers
7. Reinstatement of Olby's Clock update and further consideration of related costs - Min. 44 refers
8. Public Conveniences - Ratification of first payment to A.D.C. of 2009/2010 Partnership Contribution (Revenue) as agreed in the Service Level Agreement
9. Consideration of request to be made to Butlins for implementation of policy to be considered regarding the use of their hotel balconies as drying areas - Cllr. Cunard to report
10. Review of Risk Assessment for use by Weather Observers whilst at top of Fitzleet House Flats and to note correspondence from Agents of the building
11. Consideration of approach being made to the owner of the Pier to request a meeting with interested parties regarding the Pier's future - Cllr. Cunard to report

12. A.D.C. - Consideration of request by operator of concession located in The Bull Nose on the Promenade for permission to paint the Town Council's beacon (at no cost to the Council) as part of his proposals to tidy up this area. A.D.C. has also been approached for permission to install a new unit, repaint the walled area white, and install extra seating and a removable windbreak as the concession will be open for the winter period
13. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 17<sup>th</sup> August 2009
14. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meetings held on 25<sup>th</sup> August and 21<sup>st</sup> September 2009 (if available)
15. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 18<sup>th</sup> August 2009 and the Notes of the Action for Youth meeting held on 7<sup>th</sup> September 2009
16. Reports:
  - (a) Financial Reports
  - (b) Any other reports
17. Correspondence