



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

## MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 13<sup>th</sup> JULY 2009**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**DATED this 6<sup>th</sup> JULY 2009**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 1<sup>st</sup> June 2009
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Consideration of appointment to the following Sub-Committees/Working Parties as a result of vacancies
  - (a) Christmas Illuminations Sub-Committee
  - (b) Bognor Regis in Bloom Working Party
7. To consider current Terms of Reference for the following Sub-Committees/Working Parties and update if required
  - (a) Christmas Illuminations Sub-Committee
  - (b) Allotments Sub-Committee
  - (c) Bognor Regis in Bloom Working Party
  - (d) Public Conveniences Working Party
8. Reinstatement of Olby's Clock including
  - (a) Further consideration following clarification received regarding ADC grant - referred back to Committee from Town Council meeting 22<sup>nd</sup> June 2009
  - (b) Further consideration of recommendation to seek contribution towards running costs and consideration of provision of plaque or Town Council crest affixed to the clock - referred from P&R Committee meeting 8<sup>th</sup> June 2009  
Min. 13 refers

9. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 11<sup>th</sup> June 2009
10. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 8<sup>th</sup> July 2009 (if available)
11. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the Extraordinary meeting held on 23<sup>rd</sup> June 2009 (if available)
12. Reports:
  - (a) Financial Reports
  - (b) Any other reports
13. Correspondence
14. Meteorological Observations - Update

**NOTE:** Agenda item 14 will contain confidential items and require a resolution to exclude public and press