



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam

## **MEETING OF THE EVENTS COMMITTEE**

I hereby give you Notice that a Meeting of the Events Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **TUESDAY 20<sup>th</sup> MAY 2008.**

All Members of the Events Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**CLERK TO THE COUNCIL**

**DATED THIS 13<sup>th</sup> DAY OF MAY 2008**

## **AGENDA AND BUSINESS**

1. To note the appointment of Chairman and Vice-Chairman as agreed at the Annual Meeting
2. Chairman's Announcements and Apologies for Absence
3. Declarations of Interest
4. To approve Minutes of Meeting held on 2<sup>nd</sup> April 2008, previously circulated
5. Adjournment for public question time
6. Matters Arising from the Minutes which are not separate Agenda Items
7. To approve Events Officer's Report and proposed budgets for 2008 Events
8. To consider issues relating to cancellations of classic car cavalcade
9. To consider the issue of grant aid allocated to Birdman event following its cancellation for 2008
10. Event Officer's report on Ahead of the Game: Creating Celebrations alongside the Cultural Olympiad 2008 – 2012
11. Event Officer's report on the new Event Management Degree Course at University of Chichester
12. To adopt Environmental Policy for Events
13. To agree new form for borrowing electrical equipment
14. To note correspondence
15. Date of next meeting – 1<sup>st</sup> July 2008