



# **BOGNOR REGIS TOWN COUNCIL**

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Dear Sir/Madam

## **MEETING OF THE EVENTS COMMITTEE**

I hereby give you Notice that a Meeting of the Events Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **WEDNESDAY 7<sup>th</sup> October 2009.**

All Members of the Events Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**CLERK TO THE COUNCIL**

**DATED THIS 29<sup>th</sup> DAY OF SEPTEMBER 2009**

## **AGENDA AND BUSINESS**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve Minutes of Meeting held on 26<sup>th</sup> August 2009, previously circulated
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. To approve Events Officer's Report including proposed events and budgets for 2010
7. Update from Events Officer on planning for the Cultural Olympiad
8. To note correspondence
9. Date of next meeting – 18<sup>th</sup> November 2009