



# BOGNOR REGIS TOWN COUNCIL

ACTING TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road  
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Dear Sir/Madam

## MEETING OF THE EVENTS COMMITTEE

I hereby give you Notice that a Meeting of the Events Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30 pm** on **WEDNESDAY 15<sup>th</sup> SEPTEMBER 2010.**

All Members of the Events Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**CLERK TO THE COUNCIL**

**DATED THIS 6<sup>th</sup> DAY OF SEPTEMBER 2010**

## AGENDA AND BUSINESS

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve Minutes of Meeting held on 4<sup>th</sup> August 2010, previously circulated
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. To review the Terms of Reference
7. To approve the Events Officer's Report
8. Proposals for Events & Budget 2011/12
9. Update on Arun Community Arts Network
10. Update on proposal to hold a large-scale Clown Event in 2012, including budget implications
11. To note correspondence
12. Date of next meeting – 27<sup>th</sup> October 2010