



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam

## **MEETING OF THE EVENTS, PROMOTION & PUBLICITY COMMITTEE**

I hereby give you Notice that a Meeting of the Events, Promotions & Publicity Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 31<sup>ST</sup> OCTOBER 2011**.

All Members of the Events Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

**CLERK TO THE COUNCIL**

**DATED THIS 25<sup>TH</sup> DAY OF OCTOBER 2011**

## **AGENDA AND BUSINESS**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 22<sup>nd</sup> August 2011
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. To approve Head of Street Scene and Leisure Services Report on 2011 Events, attached
7. To consider Head of Street Scene and Leisure Services Report on possible events for 2012, including budgets, attached
8. To consider Head of Street Scene and Leisure Services Report on Marketing logo and/or strap line, attached
9. To consider update from Head of Street Scene and Leisure Services on Town Guide, report attached
10. To consider report from Head of Street Scene and Leisure Services on Promotion and Publicity budget

11. Update on proposals to Develop a strategy to encourage coach travel to Bognor Regis
12. To note correspondence

Date of next Meeting Monday 5<sup>th</sup> December 2011

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL  
CHAMBER IF REQUIRED**