



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam

MEETING OF THE EVENTS, PROMOTION & PUBLICITY COMMITTEE

I hereby give you Notice that a Meeting of the Events, Promotions & Publicity Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 22ND AUGUST 2011**.

All Members of the Events Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

CLERK TO THE COUNCIL

DATED THIS 16TH DAY OF AUGUST 2011

AGENDA AND BUSINESS

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 27th June 2011
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. To approve Head of Street Scene and Leisure Services Report on Events, attached
7. To consider Head of Street Scene and Leisure Services Report on possible events for 2012, attached
8. To consider Head of Street Scene and Leisure Services Report on Marketing logo and/or strap line – to be tabled at meeting - Min.13.2 refers
9. To consider Head of Street Scene and Leisure Services Report on Town Guide including proposals for 2012 advertising rates, attached
10. To approve Policy for allowing External Links to Bognor Regis Town Council website – 2nd Draft attached – Min. 14. refers

11. To consider Proposals to Develop a strategy to encourage coach travel to Bognor Regis, attached – Min 15. refers
12. To note correspondence

Date of next Meeting Monday 31st October 2011