



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam

MEETING OF THE PROMOTION & PUBLICITY COMMITTEE

I hereby give you Notice that a Meeting of the Promotion & Publicity Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **TUESDAY 22nd MARCH 2011.**

All Members of the Promotion & Publicity Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

CLERK TO THE COUNCIL

DATED THIS 15th DAY OF MARCH 2011

AGENDA AND BUSINESS

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve Minutes of the Meeting held on 11th January 2011, previously circulated
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Update on the Town Boundary signs, report attached
7. Update on the possible installation of LED boards around the town, report attached
8. To consider previously submitted proposals for the Marketing Logo
9. Update on advertising in Seafront Shelters, report attached
10. The Town Guide 2011, report attached
11. Update on the newsletter, report attached
12. To consider appointment of a professional photographer to take some stock photographs of the town for use in the BRTC publications
13. To consider displaying a reduced version of the Town Guide in the Lorry & Coach Park notice board
14. To earmark the balance of the current budget, report attached
15. Date of next meeting – 14th June 2011