



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam

MEETING OF THE EVENTS COMMITTEE

I hereby give you Notice that a Meeting of the Events Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30 pm** on **WEDNESDAY 20th APRIL 2011.**

All Members of the Events Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

CLERK TO THE COUNCIL

DATED THIS 12th DAY OF APRIL 2011

AGENDA AND BUSINESS

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve Minutes of the Meeting held on 9th March 2011, previously circulated
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. To approve Report from Head of Street Scene and Leisure Services, attached.
7. To note changes to Committee Structure – Report from Head of Street Scene and Leisure Services, attached
8. To note correspondence
9. Date of next Meeting Monday 27th June 2011