



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744 Fax: 01243 865744
E-mail - bognortc@bognorregis.gov.uk

Dear Sir/Madam

MEETING OF THE EVENTS COMMITTEE

I hereby give you Notice that a Meeting of the Events Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30 pm** on **WEDNESDAY 26th JANUARY 2011.**

All Members of the Events Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

CLERK TO THE COUNCIL

DATED THIS 18th DAY OF JANUARY 2011

AGENDA AND BUSINESS

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve Minutes of Extraordinary Meeting held on 22nd November 2010, previously circulated
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. To approve the Events Officer's Report, attached
7. To approve allocation of Town Force hours for Events 2011
8. To make recommendations and agree payments from 2011/2012
 - a) Events Sponsorship Budget
 - b) Cultural Fund
9. Consideration of issues relating to the loaning of Town Council equipment to outside organisations for events
10. Update on Arun Community Arts Network
11. To note correspondence
12. Date of next meeting – 9th March 2011