



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK, Joanne Davis, The Town Hall, Clarence Road,

Bognor Regis, West Sussex, PO21 1LD

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Dear Sir/Madam,

EXTRAORDINARY MEETING **OF THE ENVIRONMENTAL AND LEISURE COMMITTEE**

I hereby give you Notice that an Extraordinary Meeting of the Environmental and Leisure Committee of the Bognor Regis Town Council will take place in **The Council Chamber, The Town Hall, Clarence Road, Bognor Regis** at **6.30pm on MONDAY 13th OCTOBER 2025.**

All Members of the Environmental and Leisure Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

An opportunity will be afforded to **members of the public** to put **Questions/Statements** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their name and are encouraged to put questions/statements in advance, in writing. Priority will be given to written questions/statements and these should be restricted to the functions of this Committee). Any written question received by 9am on Monday 13th October from members of the public not able to attend the meeting in person, will be read by the Chair during this adjournment.

CHAIR OF COMMITTEE

TOWN CLERK

DATED this 6th day of OCTOBER 2025

AGENDA AND BUSINESS

1. Welcome by Chair
2. Apologies for Absence and their approval, subject to meeting the agreed criteria
3. Declarations of Interest
Members and Officers are invited to make any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should redeclare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer

within 28 days. Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
 - b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
 - c) the nature of the Interest
 - d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
 - e) if it is a Disclosable Pecuniary Interest or Other Registrable Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
- 4. Adjournment for public question time and statements
 - 5. Consideration of Youth & Young Persons Budget 2025/2026 applications
 - Min. 28.2 refers

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED

**BOGNOR REGIS TOWN COUNCIL
EXTRAORDINARY MEETING OF THE ENVIRONMENTAL AND LEISURE
COMMITTEE – 13th OCTOBER 2025**

**AGENDA ITEM 5 - CONSIDERATION OF YOUTH & YOUNG PERSONS
BUDGET 2025/2026 - MIN. 28.2 REFERS**

REPORT BY THE COMMITTEE CLERK

FOR DECISION

BACKGROUND

At the Environmental and Leisure Committee Meeting of 14th July 2025, Members agreed that a deadline date for receipt of all applications to the Youth & Young Persons Budget 2025/2026, be set for 5pm on Monday 22nd September 2025, with an Extraordinary Meeting of the Committee to take place at 6.30pm on 13th October 2025. (Min. 28.2 refers).

The application and funding stream, as previously, was promoted on the Town Council's website, shared on social media, mentioned in the Council's weekly column in the Bognor Regis Observer, and the monthly e-bulletin.

The total budget available is £36,635, including an earmarked underspend of £1,635 from the Youth & Young Persons Budget 2024/2025.

At the time of closing, 5pm on Monday 22nd September 2025, 11 (eleven) applications had been received, collectively totalling £56,814.25.

Members were subsequently invited to view the confidential supporting documents corresponding to each application in the office, the weeks commencing 29th September and 6th October 2025, to allow sufficient time for consideration and ask questions of the Committee Clerk.

APPLICATIONS RECEIVED

39 Youth Club – funds requested - £7,000

Introduction

Provides young people of two distinctive age ranges, Juniors ages 9-11, and Seniors ages 11-18, with weekly activities including arts and crafts, cooking, boxing, outdoor sports and gaming.

Attendees, up to 40 plus regularly, are of a diverse mix, including school refusers, home schoolers and high achievers; those with multiple family challenges - divorce, domestic violence, substance abuse, single, disabled or unemployed parents; SEND (children with special educational needs and disabilities).

Reason for Funding Request

Contribute toward purchase of a van and fit out, with 39 Club owned equipment, to facilitate and continue detached/outreach youth work, including "Park Days"

for people aged 9 - 19 (25 with Special Educational Needs), for and on behalf of, Arun District Council, in conjunction with, Aldwick Parish Council.

Bognorphenia – funds requested - £2,500

Introduction

Supports young people who are neurodiverse, with disabilities, home educated and those of parents on low income, through music via The Music Project - providing free music lessons and arts and crafts throughout the year. The group provides an annual event in September called 'Our Generation Young People Day' to celebrate the young people's hard work and talents. Providing DJ Workshop opportunities, Event Management Workshops, Drums, Keyboards & Guitars Singing Group.

Reason for Funding Request

Bognorphenia would like to provide recording studio time and work with the young musicians to produce videos and put an album together ages 11 – 25 over the next year leading up to Bognorphenia Annual Weekend 2026.

Bognor Regis Football Club – funds requested - £20,000

Introduction

Provides opportunities for men, women, and young people to play and develop in football, from grassroots to senior level.

Reason for Funding Request

To bridge a funding gap to complete, deliver and operate a new FIFA Quality Pro 3G artificial pitch and modern, accessible changing rooms providing year-round facilities for football and wider community use.

Bognor Regis Youth & Community Centre – funds requested - £4,000

Introduction

Support young persons of different backgrounds and abilities to progress and achieve their own personal goals through joint projects and mentoring.

Reason for Funding Request

Contribute to Home ED Shed. A new project to support ages 10 years – 19 years who are NEET (Not in Employment, Education or Training) disabled and or Neurodiverse. Facilitated weekly (Wednesday 11am – 2pm), providing activities, example: Cook & Eat Fitness Games, Teamwork activities, Chill Sensory Area and Arts & Crafts Music Projects & Music Studio.

Life Centre – funds requested – £2,464

Introduction

West Sussex's sole specialist supporting survivors of sexual violence of all ages and genders, offering free, trauma-informed therapies and psychoeducation.

Reason for Funding Request

Fund specialist trauma-informed therapy and wrap-around support for four Bognor Regis children (all under 18). Therapy includes an initial assessment, and a full course of 18 sessions.

Making Theatre Gaining Skills – funds requested - £7,000

Introduction

An arts training enterprise offering young people, of all abilities, including those with mental health issues or learning difficulties, opportunities in pop-up theatre ranging from professional work experience and creative skills training.

Reason for Funding Request

Fund costs for the period preparing for the Puppet Festival (Feb – May) and the actual week of the festival. Request grant to cover all costs of the visiting companies - varying between £350 for an outdoor performance involving 2 local artists to approx. £1,200 for a theatre production involving 3 or more artists plus national travel.

Resourceful Community Scrap Store – funds requested - £ 1,072.50

Introduction

Offer craft activities for adults and children using reclaimed materials, sharing skills and encouraging creative re-use of a wide variety of items.

Reason for Funding Request

Fund creative activities for families in the school holidays, comprising 11 days of workshops per annum.

Saltwater Creations – funds requested - £1,200

Introduction

Provides young people aged 4-25, with a mix of face-to-face, experiential, lived experience storytelling, arts workshops and activities based on Blue Space (ocean) – outdoor environments.

Reason for Funding Request

Fund delivery of 12 arts workshops to young people's groups in Bognor Regis, at local Youth Clubs – The Phoenix Centre, The 39 Club, Bognor Regis Youth and Community Centre, and any charities supporting young people in Bognor Regis.

West Sussex Fire & Rescue – funds requested - £3,000

Introduction

The Fire Cadets programme, a nationally recognised scheme, fully supported by the National Fire Chief's Council (NFCC), provides a long-term Children and Young People (aged 13-17) structured programme, focusing on fire safety, leadership and teamwork.

Reason for Funding Request

Fund 4 (four) Cadets at £750 per Cadet, (inclusive of kit, uniform, PPE, equipment, transport/insurance to attend their Social Action weekends), for 27-week programme.

Young Persons Shop – funds requested - £4, 377.75

Introduction

Offers free and confidential emotional and mental health services to those aged 11 to 25, at various local centres including The 39 Club, Bognor Regis Youth and Community Centre, and Chichester Centre.

Reason for Funding Request

Contribute to staff, venue hire, and travel costs, based on 2 trained staff operating 3 hours per week.

West Sussex Music – funds requested - £4,200

Introduction

One of five music centres that West Sussex Music operates countywide, with centres in Horsham, Worthing, Chichester and Midhurst. Bognor Music Centre aims to deliver high-quality music provision to young people in Bognor Regis and surrounding areas, weekly Thursday, at the Pheonix Centre.

Reason for Funding Request

Contribute toward January 2026 programme offering three different schemes:

- o Tomorrow's Orchestra Programme (a programme for complete beginner's aged 7 to 11).
- o Junior Orchestra (for learners of orchestral instruments from elementary level up to Stage 1).
- o Drum Lab – offers students aged 7-13 a new musical experience, providing an opportunity to play drums/percussion instruments.

DECISIONS

A total of £56,814.25 has been requested from the 11 applicants.

From the total £36,635 available in the Youth & Young Persons Budget 2025/26, what level of funding do Members **RESOLVE** to **AGREE** to **AWARD**, if any, to the applicants listed below:

- o 39 Youth Club?
- o Bognorphenia?
- o Bognor Regis Football Club?
- o Bognor Regis Youth & Community Centre?
- o Life Centre?
- o Making Theatre Gaining Skills?
- o Resourceful Community Scrap Store?
- o Saltwater Creations?
- o West Sussex Fire & Rescue?
- o Young Persons Shop?
- o West Sussex Music?