



# **BOGNOR REGIS TOWN COUNCIL**

TOWN CLERK: Kate Gill, The Town Hall, Clarence Road  
Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744 Fax: 01243 865744

E-mail - [bognortc@bognorregis.gov.uk](mailto:bognortc@bognorregis.gov.uk)

Dear Sir/Madam,

## **MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE**

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held at **The Hub, Canada Grove, Bognor Regis** at **7.00pm** on **THURSDAY 26<sup>th</sup> OCTOBER 2006**. (Please use Queensway entrance - ring bell)

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

### **PLEASE NOTE CHANGE TO VENUE**

**CLERK TO THE COUNCIL**

**DATED this 16<sup>th</sup> OCTOBER 2006**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 9<sup>th</sup> October 2006
4. Matters Arising from the Minutes which are not separate Agenda Items
5. Swedish Festival - "The Festival of Light" - Lucia - report from Christer Aberg, Hub Centre Manager (Salvation Army)
6. Consideration of locations for displays - report from Electrical Contractor
7. Update and consideration of best use of Sponsorship in kind from O2 for Switch-on (if further information available)
8. Update on progress with new projects including
  - (a) Update on availability of power supply in the Queensway - report from Electrical Contractor or Mr. Hay and consideration of cost of new SEB power supply if required
  - (b) Update on permissions for new wires and brackets from owners of various premises
  - (c) Update on relocation of new display in Station Road - report from Projects Officer
9. Consideration of charge for A.D.C. Holiday at Home campaign banner - referred from last meeting - Projects Officer to report

10. Aldwick Christmas tree - consideration of provision of Town Force time for preparation of area where tree is to be located prior to installation
11. To note amendment to Budget recommendation for 2007
12. Update from Chamber of Commerce representative on arrangements being put in place for Late Night opening as a joint event with the Christmas lights Switch-on
13. Switch-on arrangements and entertainment - update from Events Officer including consideration of cost of banner to advertise event
14. Correspondence
15. Date of next meeting