



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Kate Gill, The Town Hall, Clarence Road
Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744 Fax: 01243 865744

E-mail - bognortc@bognorregis.gov.uk

Dear Sir/Madam,

MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 9th OCTOBER 2006**.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

PLEASE NOTE START TIME

CLERK TO THE COUNCIL

DATED this 2nd OCTOBER 2006

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 13th September 2006
4. Matters Arising from the Minutes which are not separate Agenda Items
5. Update and consideration of best use of Sponsorship in kind from O2 for Switch-on
6. Children's Competition - consideration of entries and plans for individual Switch-on
7. Update on progress with new projects including
 - (a) Consideration of cost of installation of new SEB power supplies
 - (b) Update on availability of power supply in the Queensway - report from Electrical Contractor
 - (c) Update on permissions for new wires and brackets from owners of various premises
 - (d) Update on relocation of new display in Station Road - report from Projects Officer
8. Consideration of charge for A.D.C. Holiday at Home campaign banner
9. Consideration of use of London Road Banner site by Hotham Arts Centre
10. Consideration of Budget recommendation for 2007
11. Report from Chamber of Commerce representative on arrangements being put in place for Late Night opening as a joint event with the Christmas lights Switch-on

12. Switch-on arrangements and entertainment including
 - (a) Update from Events Officer
 - (b) Consideration of cost to amend existing banner to advertise event and cost of Lamp Post banners
 - (c) Consideration of allocating additional budget - Min. 33.2 refers
13. Correspondence
14. Date of next meeting