



# **BOGNOR REGIS TOWN COUNCIL**

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Dear Sir/Madam,

## **MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE**

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **WEDNESDAY 7<sup>th</sup> JUNE 2006**.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

**CLERK TO THE COUNCIL**

**DATED this 30<sup>th</sup> MAY 2006**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Election of Chairman and Vice-Chairman
2. Apologies for Absence
3. Declarations of Interest
4. Ratification of appointment to Sub-Committee of co-opted non-voting members
5. To approve the Minutes of the Meeting held on 29<sup>th</sup> March 2006
6. To endorse the recommendations made to the Environment and Leisure Committee in the Notes of the Meeting that was not quorate held on 26<sup>th</sup> April 2006
7. Matters Arising from the Minutes and Notes which are not separate Agenda Items
8. Power Point presentation from Mr. A. Day of The Festive Lighting Company on the chosen displays and confirmation of the details of the 3 year lease agreement
9. To approve designs and expenditure following presentation for new Christmas displays including:-
  - (a) LED light strings for the Christmas trees at the Railway Station and Town Hall
  - (b) Displays for London Road and the two wires either side of the Arcade as the gateway to London Road

10. To consider quotations from Leaderboard Sports (UK) Ltd. for items discussed at last meeting including:-
  - (a) New catenary wires for the two areas within the town that would benefit from additional displays - The Station Public House in Station Road and The William Hardwicke in the High Street.
  - (b) Extending the area that is currently covered by festoon lighting at the top of London Road and replacing this with the same LED lighting system that had been installed in Little High Street last year.
  - (c) Providing three new catenary wires in the Queensway for lighting displays from those currently held.
11. Switch-on Entertainment - Events Officer to report
12. Request from Leaderboard Sports (UK) Ltd. for use of Cherry Picker including insurance cover for installation of Christmas tree in Aldwick including consideration of charging for the use of this facility
13. Correspondence
14. Date of next meeting