



# BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Kate Gill, The Town Hall, Clarence Road  
Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744 Fax: 01243 865744

E-mail - [bognortc@bognorregis.gov.uk](mailto:bognortc@bognorregis.gov.uk)

Dear Sir/Madam,

## **MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE**

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.15pm** on **WEDNESDAY 5<sup>th</sup> SEPTEMBER 2007**.

All Members of the Sub-Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

**CLERK TO THE COUNCIL**

**DATED this 28<sup>th</sup> AUGUST 2007**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 8<sup>th</sup> August 2007
4. Matters Arising from the Minutes which are not separate Agenda Items
5. Further consideration of the way forward for 2007 including
  - (a) Consideration of new displays for the High Street
  - (b) Queensway - consideration of quotations for supply and installation of LED lights strings
  - (c) Aldwick Road shopping area - consideration of quotations for installation of starburst displays and update on sponsorship offer from Aldwick traders if further information is available
  - (d) Upgrade and extension of lighting at the top of London Road - consideration of quotations
6. Request for removal of catenary wire in Station Road
7. Ratification of quotation from Leaderboard Sports (UK) Ltd. for installation and removal of the Christmas displays for 2007 including:
  - (a) All testing and inspection of works required to be undertaken
  - (b) Approval of estimated expenditure for replacement Lumalite and parts
8. Purchase of Christmas trees
9. Switch-on Entertainment - report from Events Officer
10. Correspondence
11. To note the date of the next meeting - **Wednesday 17<sup>th</sup> October at 7.15pm**