



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

## **MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE**

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held in the Council Chamber, The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **TUESDAY 2<sup>nd</sup> NOVEMBER 2010**

All Members of the Sub-Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

**DATED this 25<sup>th</sup> OCTOBER 2010**

**CLERK TO THE COUNCIL**

## **PLEASE NOTE START TIME AND VENUE**

**THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 20<sup>th</sup> October 2010
4. Matters Arising from the Minutes which are not separate Agenda Items
5. Ratification of expenditure for Christmas trees including further consideration of use of pealights in Railway Station trees - Min. 32 refers
6. Further consideration of Risk Assessment for Christmas trees - Min. 33 refers
7. Switch-on Entertainment - Report from Events Officer
8. Correspondence
9. Date of next meeting