



BOGNOR REGIS TOWN COUNCIL
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Dear Sir/Madam,

MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held in the Council Chamber, The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **WEDNESDAY 20th OCTOBER 2010**

All Members of the Sub-Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

DATED this 11th OCTOBER 2010

CLERK TO THE COUNCIL

PLEASE NOTE START TIME AND VENUE

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 21st July 2010
4. To endorse the recommendations made to the Environment and Leisure Committee in the Notes of the meeting that was not quorate held on 22nd September 2010
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Update on PFI Scheme in relation to use of streetlights for Christmas lights - Min. 16.2 refers
7. Report from Electrical Contractor (if available)
8. Further update on Purchase of Christmas trees
9. Review of Risk Assessments for Christmas lights, Christmas trees and banners
10. Consideration of Budget recommendation for 2011
11. Switch-on Entertainment - Report from Events Officer
12. Correspondence
13. Date of next meeting