



BOGNOR REGIS TOWN COUNCIL
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Dear Sir/Madam,

MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held in the Council Chamber, The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **WEDNESDAY 22nd SEPTEMBER 2010**

All Members of the Sub-Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

DATED this 13th SEPTEMBER 2010

CLERK TO THE COUNCIL

PLEASE NOTE START TIME AND VENUE

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 21st July 2010
4. Matters Arising from the Minutes which are not separate Agenda Items
5. Update on installation of additional festoon lighting
6. Report from Electrical Contractor (if available)
7. Purchase of Christmas trees
8. Sponsorship
9. Review of Income and Expenditure to date
10. Switch-on Entertainment - Report from Events Officer
11. Correspondence
12. Date of next meeting