



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

## **MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE**

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held in the Council Chamber, The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **WEDNESDAY 17<sup>th</sup> MARCH 2010**

All Members of the Sub-Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

*There will be an adjournment at Agenda item 5 to allow Mr. James Tyson from Merlin Lighting (Installations) Ltd. to address the meeting (if available)*

**DATED this 8<sup>th</sup> MARCH 2010**

**CLERK TO THE COUNCIL**

### **PLEASE NOTE START TIME**

#### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 20<sup>th</sup> January 2010
4. Matters Arising from the Minutes which are not separate Agenda Items
5. Report from Electrical Contractor including quotations to:
  - (i) Provide replacements for the existing waterproof sockets
  - (ii) Provide a quotation for the installation of string lighting, globes, baubles, bespoke parcels for the pedestrian area
  - (iii) Provide a quotation for traditional displays as previously discussed
  - (iv) Provide remote switches on the illuminations and remote control units for the Lights switch-on
6. Review of Risk Assessments for banners and clown masks referred from the last meeting Min. 68
7. Income and Expenditure update
8. Correspondence
9. Date of next meeting