



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 26TH SEPTEMBER 2011**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

CLERK TO THE COUNCIL

DATED this 19th SEPTEMBER 2011

During the meeting there will be an adjournment to allow for a presentation by Mr Mike Jupp on the "Frontliner" proposal

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 25th July 2011
4. Adjournment for public question time, including presentation on the "Frontliner" proposal. "Frontliner" information attached to this Agenda
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Consideration of any follow-up as a result of the Presentation on the "Frontliner" proposal
7. Public Conveniences – Ratification of first payment to Arun District Council of 2011/2012 Partnership Contribution (Revenue) as agreed in the Service Level Agreement. (£20,000)
8. Review of Risk Assessments for Meteorological Sites. Attached
9. Steyne Gardens - consideration of writing a letter to Arun District Council to raise issues of concern. Cllr. Mrs. E. Anderson to report
10. West Sussex County Council Youth Support and Development Service Public Consultation – consideration and any response – referred from Council meeting on 12th September 2011 Copied to Councillors
11. Consideration of Report from Head of Street Scene and Leisure Services on Commemorative Clock, including quotes – Min. 25 refers. Attached

12. Ward Allocations Environmental Projects Budget including:
2009/2010 and 2010/2011 Update on projects previously agreed. Any proposals for 2011/2012 budget for Orchard, Hotham, Marine or Pevensey Wards
13. Consideration of Arun Play Strategy and invitation to comment on document. Copied to Councillors
14. Consideration of issues raised regarding the untidy state of certain Arun-owned premises in the Town. Cllr. Brooks to report
15. Consideration of the “Adopt a Kiosk” scheme, referred from last meeting Min 35.2 (a) refers. Report from Head of Street Scene and Leisure Services attached
16. Consideration of the proposed provision of cycle racks - min 15 refers. Report from Head of Street Scene and Leisure Services
17. Place St Maur / Regis site Task & Finish Group – consideration of the reports in the notes of the meeting held on 31st August - attached
18. In Bloom Working Party – Consideration of the Resolutions, Recommendations and Reports in the Notes of the meetings held on 16th June 2011 and 11th August (if available)
19. Consideration of report from Head of Street Scene and Leisure Services on Christmas Illuminations, including quotes for additional work.
20. Reports:
 - (a) Financial Reports
 - (b) Any other reports
21. Correspondence

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL
CHAMBER IF REQUIRED**