



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 25TH JULY 2011**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

PLEASE NOTE DATE AND EARLIER START TIME

DATED this 19th JULY 2011

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 31st May 2011
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Commemorative Clock Update – Min. 11 refers
7. Quality Coast Award deferred from last meeting – Min. 14 refers. Report from Head of Street Scene and Leisure Services
8. Consideration of any proposals for use of 2011/12 Ward Allocation budget for Orchard, Hotham, Marine or Pevensey Wards – Min. 9.2 refers
9. Christmas Illuminations including: Update on possible tree sponsorship – Christmas Illuminations Sub-Committee Min. 65 refers
10. Consideration of ways improvements could be made to the Place St Maur and Regis Centre site, working with other agencies/groups – referred from Town Council meeting on 11th July 2011

11. Request from Bognor Regis Local History Society and Museum for release of annual funding to assist with running expenses at the Museum for the 2011 season
12. Consideration of proposal to offer on permanent loan to Bognor Regis Museum, a piece of obsolete weather reading equipment – Temporal Rain Gauge
13. Allotments Sub-Committee – Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 14th June 2011
14. In Bloom Working Party – Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 16th June 2011 (if available)
15. Reports:
 - (a) Financial Reports
 - (b) Any other reports
16. Correspondence