



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 7th MARCH 2011**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

DATED this 28th FEBRUARY 2011

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 31st January 2011
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Plaque for Sun Sculpture - consideration of wording and design - Cllr. Passingham to report Min.101 refers
7. Oak leaf table and chairs update - Cllr. Passingham to report Min. 103 refers
8. Ward Allocations Environmental Projects Budget 2010-2011 - proposals for Orchard, Hotham, Marine and Pevensy Wards including approval to earmark these allocations subject to specific projects being identified - Min. 109 refers
9. Mayor's Good Citizen Award - Town Mayor to report
10. Public Conveniences - Ratification of second payment to A.D.C. of 2010/2011 Partnership Contribution (Revenue) as agreed in the Service Level Agreement
11. Environment and Leisure Partnership Projects Budget 2011/2012 - to ratify funding allocation for Seafront Lights and confirm funding to be awarded at the Mayor's Civic Reception in early April 2011
12. In Bloom Working Party - Consideration of the Resolutions, Recommendations and Reports in the Notes of the meeting held on 10th February 2011

13. Christmas Illuminations Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 23rd February 2011
14. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Minutes of the meeting held on 15th February 2011
15. Reports:
 - (a) Financial Reports
 - (b) Any other reports
16. Correspondence