



# **BOGNOR REGIS TOWN COUNCIL**

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,  
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Dear Sir/Madam,

## **MEETING OF THE MAYORALTY SELECTION COMMITTEE**

I hereby give you Notice that a Meeting of the Mayoralty Selection Committee of the Bognor Regis Town Council will be held in the Council Chamber, The Town Hall, Bognor Regis at **10.30am on MONDAY 15<sup>th</sup> OCTOBER 2018**

All Members of the Mayoralty Selection Committee are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

**DATED this 8<sup>th</sup> day of October 2018**

**TOWN CLERK**

## **AGENDA AND BUSINESS**

1. Welcome by Chairman and Apologies for Absence
2. Declarations of Interest
3. To Approve the Minutes of the Meeting held on 28<sup>th</sup> March 2018
4. To consider nominations for Deputy Mayor 2019/20 and make recommendation to Annual Council Meeting 2019 whilst noting implications of Elections to be held May 2019

**Committee Members: Cllr: J. Brooks, P. Dillon & Mrs. J. Warr**

**Distribution to other Councillors for information only**



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## **MINUTES OF THE MAYORALTY SELECTION COMMITTEE MEETING**

**HELD ON WEDNESDAY 28<sup>th</sup> MARCH 2018**

**PRESENT:** Cllrs: J. Cosgrove, P. Dillon and Mrs. J. Warr

**IN ATTENDANCE:** Mrs. S. Norman (Assistant Clerk)  
Mrs. J. Davis (Civic & Office Manager)

*The Meeting opened at 10.06am*

### **6. TO APPOINT CHAIRMAN OF THE COMMITTEE**

It was **RESOLVED** to appoint Cllr. Mrs. J. Warr as Chairman for this meeting.

### **7. WELCOME BY CHAIRMAN AND APOLOGIES FOR ABSENCE**

The Chairman welcomed all to the meeting. There were no apologies for absence.

### **8. DECLARATIONS OF INTEREST**

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary interests that they may have in relation to items on this Agenda.

Members and Officers should declare an interest by stating: -

- a) The item they have an interest in
- b) Whether it is an Ordinary interest and the nature of the interest
- c) Whether it is also a Disclosable Pecuniary interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Assistant Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all

Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

*There were no Declarations of Interest at this time*

9. **TO APPROVE THE MINUTES OF THE MEETING HELD ON 18<sup>th</sup> OCTOBER 2017**

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 18<sup>th</sup> October 2017 as an accurate record of the proceedings and the presiding Chairman signed them.

*Cllr. Cosgrove abstained as he had not been present at the meeting held on 18<sup>th</sup> October 2017*

10. **TO RESOLVE TO SUSPEND STANDING ORDERS (S. O. 16.1)**

The Committee **RESOLVED** to Suspend Standing Orders (S.O. 16.1 refers) to enable them to reconsider the nomination for the position of Deputy Mayor for the 2018/19 municipal year following the decision of the current nominee to withdraw from the position.

Therefore, in view of the information, received Members **RESOLVED** to reconsider their previous decision.

11. **TO CONSIDER NOMINATIONS FOR DEPUTY MAYOR 2018-2019, IN LIGHT OF DECISION OF PREVIOUS NOMINEE TO WITHDRAW, AND MAKE RECOMMENDATION TO ANNUAL COUNCIL MEETING 2018**

It was noted that Cllr. W. Toovey had informed the Town Clerk that he did not wish to pursue the nomination for the position of Deputy Mayor for the 2018/19 municipal year due to work and other commitments.

Members were therefore being asked to make recommendations for the appointment of a replacement nominee for the position of Deputy Mayor for the 2018/19 municipal year.

Members noted that Cllr. S. Goodheart had contacted Members to request that the Mayoralty Selection Committee consider him for the position of Deputy Mayor in 2018/19.

A nomination of Cllr. Mrs. S. Daniells was also put forward and was noted together with the proposal that Cllr. P. Woodall take the role of Deputy Mayor for the 2018/19 term.

Members discussed at length all nominations and subsequently **RESOLVED** to **RECOMMEND** that, in accordance with S.O. 2.6 (which states that it is a convention of the Council that the Deputy Mayor in any year shall, unless he/she resigns, becomes disqualified or is not re-elected as a Councillor, be put forward by the Mayoralty Selection Committee as Mayor for the

following year) Cllr. P. Woodall should then be put forward by this Committee as Deputy Mayor for the 2018/19 term.

***Cllr. Cosgrove asked that his abstention be noted***

***The Meeting closed at 10.26am***