



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

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Dear Sir/Madam,

JOINT CONSULTATIVE SUB-COMMITTEE (STAFFING)

I hereby give you Notice that a Meeting of the Joint Consultative Sub-Committee (Staffing) of the Bognor Regis Town Council will be held in the Council Chamber, The Town Hall, Bognor Regis at **6.00pm** on **WEDNESDAY 7th MAY 2025**.

All Members of the Joint Consultative Sub-Committee (Staffing) are **HEREBY SUMMONED** to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Glenna Frost

DATED this 29th day of APRIL 2025

TOWN CLERK

PLEASE NOTE START TIME

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Welcome by Chair
2. Apologies for Absence and their approval, subject to meeting the agreed criteria
3. Declarations of Interest
4. To resolve to move to Confidential Business (S.O. 3d)
5. To Approve the Minutes of the Meeting held on 14th April 2025
6. Town Clerk recruitment - to consider the recommendations from the Task and Finish Group relating to the job description, person specification, process for interview and advert for the new Town Clerk's role

NOTE: Items on this Agenda contain confidential information and will require a resolution to exclude the public & press (S.O. 3d) (staffing)

MEMBERSHIP:

Cllr. Miss. C. Needs	Mayor
Cllr. Mrs. G. Yeates	Deputy Mayor
Cllr. B. Waterhouse	Chair of Policy and Resources Committee
Cllr. R. Nash	Labour Group
Cllr. P. Wells	Liberal Democrats Group representative
Cllr P. Woodall	Bognor Regis Independents Group representative
Staff:	Mrs. G. Frost, Mrs. J. Davis and Mrs. R. Vervecken