



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744
E-mail - bognortc@bognorregis.gov.uk

Dear Sir/Madam,

MEETING OF THE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE

I hereby give you Notice that a Meeting of the Community Engagement and Environment Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at 7.00pm on MONDAY 12th NOVEMBER 2018

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to Members of the Public to put Questions or make Statements to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to submit questions/statements in advance, in writing. Priority will be given to written submissions. Questions/statements should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

PLEASE NOTE START TIME

Prior to the Meeting a presentation, commencing at 6.00pm, will be given by PCSO Moorey of Sussex Police on Scams and Frauds

DATED this 5th NOVEMBER 2018

TOWN CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

- Chairman's Announcement and Apologies for Absence**
- Declarations of Interest:
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.
Members and Officers should make their declaration by stating:
 - the item they have the interest in
 - whether it is a Disclosable Pecuniary or Ordinary interest
 - the nature of the interest
 - if it is an Ordinary interest whether they intend to leave the room for the discussion and vote

- e) if it is a Disclosable Pecuniary interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time
3. To Approve the Minutes of the Meeting held on 17th September 2018
 4. Adjournment for Presentation from The Base Skate Park CIC
 5. Adjournment for Public Question Time and Statements extended to a maximum of 60 minutes in accordance with Standing Orders (S.O. 31.8)
 6. **Clerk's report from Previous Minutes**
 7. Report on Councillor Surgeries and Open Forums including update on Community Event held on 16th October 2018 and to ratify expenditure of £45.00 for venue hire
 8. Bognor Regis In Bloom Working Group - Consideration of the Resolutions Recommendations and Reports in the Notes of the Meeting held on 31st October 2018
 9. Youth Services Provision Review including update on the meeting of the Youth Worker Steering Group Meeting held on 7th November 2018
 10. Further consideration of proposal by Cllr. Enticott regarding the **Government's Announcement to withdraw housing support** countrywide - Min. 59 refers
 11. To note and determine any applications received for the Flexible Community Fund including the recent application from ROX and their subsequent withdrawal
 12. Consideration of proposals from the public question time of the meeting held on the 17th September 2018 - Min. 47 refers
 - For the Council to support a permanent Ice Rink with the inclusion of a multi-purpose community hall
 - Concerns regarding litter, broken glass and general waste in the area by the Unicorn Pub
 13. Update on proposal to tackle beach litter - Min. 51 refers
 14. To receive an update on Beach Access Topic Team and to receive the notes of the meeting held on 23rd October 2018
 15. Ward Allocation Environmental Projects Budget including update on any expenditure and remaining budget for 2018/19
 16. Proposals and required budgets for 2019 including: Flexible Community Fund, Beach Access, youth activities including Youth Provision and Playdays, Ward Allocation, Surgeries and Open Forums, and the Bognor Regis in Bloom Working Group - report by Projects Officer
 17. Arun owned properties and their upkeep as requested by Cllr. Cosgrove
 18. Reports:
 - a. To note Financial Reports, previously circulated
 - b. Any further reports
 19. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

Bognor Regis, West Sussex, PO21 1LD

Telephone: 01243 867744

E-mail: bognortc@bognorregis.gov.uk

MINUTES OF THE MEETING OF THE

COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE

HELD ON MONDAY 17th SEPTEMBER 2018

PRESENT: Cllr. M. Smith (Chairman); J. Cosgrove, P. Dillon,
S. Goodheart and Mrs. J. Warr.

IN ATTENDANCE: Mrs. S. Hodgson (Projects Officer)
1 Councillor in the public gallery
7 members of the public

The Meeting opened at 6.32pm

44. CHAIRMAN'S ANNOUNCEMENT AND APOLOGIES FOR ABSENCE

The Chairman welcomed those present and read the Council's opening statement. No apologies had been received.

45. DECLARATIONS OF INTEREST:

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary interests that they may have in relation to items on this Agenda

- a) the item they have an interest in
- b) whether it is a Disclosable Pecuniary or Ordinary interest
- c) the nature of the interest
- d) if it is an Ordinary interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the

Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their interests as any arise or again at the relative point in the meeting if they have already.

There were no Declarations of Interest

46. TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 16th JULY 2018

The Minutes of the Meeting held on the 16th July 2018 were approved by the Committee as a correct record and were signed by the Chairman.

47. ADJOURNMENT FOR PUBLIC QUESTION TIME EXTENDED TO A MAXIMUM OF 60 MINUTES IN ACCORDANCE WITH STANDING ORDERS (S.O. 31.8)

The Chairman adjourned the Meeting at 6.36pm

The Projects Officer read out the following statement:

During this time members of the public will be allowed to direct questions to the Committee or comment on any appropriate topic. Please note, during this session Councillors will not be able to make any decisions on any of the topics discussed and no Minutes will be documented. However, brief notes will be taken and any item that the Committee would like to debate or requires a decision will be made an agenda item for the following Community Engagement and Environment Meeting.

A written statement had been received by a member of the public and this was read out by the Projects Officer. The statement raised concerns regarding litter, broken glass and general waste in the area by the Unicorn Pub. It also referred to the lack of Police and PCSO presence in the Town.

Members asked for this to be an agenda item for the next meeting.

The following items were raised from members of the public in the gallery:

In response to the written statement, a Cllr. in the gallery mentioned that "The Old Town Working Group" that monitored that area, had not met for over 18 months and asked for the group to meet again.

The possibility of the Covers Site being proposed as a major development area for homes.

Following Arun District Council's recent rejection of a proposal for a permanent ice rink - would the Community Engagement and Environment

Committee acknowledge the level of support within the community and back the petition?

To expand further on the previous proposal - for BRTC to consider the inclusion within the proposal to include a multi-purpose hall – as an investment and community asset.

Members asked for the above two proposals to be agenda items for the next meeting. The members of the public who made the suggestions were invited to provide the Projects Officer with any background information that she could incorporate into her report.

A Councillor in the Public Gallery asked to speak on Agenda Item 13 and asked for it to be noted that the report from ADC, mentioned in the notes for the Beach Access Topic Team meeting on the 11th September and since circulated, was incomplete.

The Meeting was reconvened at 7.02pm

48. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

Min. 30.2. refers - 16th July 2018 - Consideration of item referred from public question time regarding the Foreshore Office and toilets on the promenade

The Projects Officer read out the response from the ADC Director of Services regarding the Foreshore Office's First Aid Facilities. The letter assured Councillors that the new Foreshore Office is equipped with the same resources as the previous facility and the Foreshore staff continue to provide the same standard of First Aid provision as in previous years.

49. TO NOTE AND DETERMINE ANY APPLICATIONS RECEIVED FOR THE FLEXIBLE COMMUNITY FUND

There were no applications for consideration.

50. REPORT ON COUNCILLOR SURGERIES AND OPEN FORUMS INCLUDING REVIEW OF COMMENTS AND SUGGESTIONS RECEIVED FROM THE PUBLIC AND CONSIDERATION OF HOW THE TOWN COUNCIL CAN ASSIST WITH PROMOTING AND SUPPORTING THE THUMBS-UP CAMPAIGN

The Projects Officer's report was noted.

A Community Engagement Event has been scheduled for the 16th October 2018 at the Regis Centre to be held between 2.00pm and 5.00pm. Councillors from Town, District, and neighbouring Parishes will be invited to attend, along with community groups and organisations. Members were asked to promote the event as much as possible and if they knew of any organisations that it would like to attend, could they please ask them to

contact the Projects Officer. More detail would be circulated to Councillors nearer to the date.

At the last meeting during public question time Members agreed to support the Thumbs-Up campaign and were asked to formally consider how they would like to implement this.

Following discussion, Members AGREED to promote the Thumbs-Up campaign on all the Town Council's social media platforms. They would also like to display some information on the Town Council's Town Hall noticeboard and would like it to be mentioned in the next issue of the Newsletter.

51. CONSIDERATION OF A PROPOSAL FROM A MEMBER OF THE PUBLIC REGARDING AN IDEA FOR TACKLING LITTER ON THE BEACH

A young member of the public had asked the Committee to consider an idea he had seen on holiday that was aimed at raising awareness of sea pollution and the consequences to the environment when items entered the sea. The proposal was to produce a simple poster, showing a picture of various items and the biodegradable time for each item. The poster would be displayed in a number of different languages.

Members unanimously supported the idea and thanked the young man for bringing the idea to their attention. They also expressed their congratulations to the parents for their support and encouragement. Members all agreed that young people are the future of the Town and have a right to be listened to.

Members AGREED that the costs associated with producing an information poster/board in line with those suggested be investigated and for officers to report back to the next Committee Meeting.

It is understood that the idea will also be presented by the young person to his school and Members asked Officers to liaise with the parents to see if any future collaborative work with the school could be undertaken.

52. SAMMY COMMUNITY TRANSPORT TO RECEIVE AN UPDATE ON THEIR POSITION FOLLOWING THE PRESENTATION 16th JULY 2018 - MIN. 29 REFERS

Members noted the Projects Officer's report and expressed their concerns regarding the absence of the service Sammy Community Transport had previously provided.

53. BOGNOR REGIS IN BLOOM WORKING GROUP - CONSIDERATION OF THE RESOLUTIONS RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING HELD ON 22nd AUGUST 2018

The Committee RESOLVED to ACCEPT the Resolutions, Recommendations and Reports in the Notes of the Meeting held on 22nd August 2018.

Members RESOLVED to APPROVE estimated costs of £300, up to a limit of £350, be taken from the BRiB Fundraising Budget for catering arrangements for the Awards evening.

Members RESOLVED to APPROVE the cost of 8 shaped planter signs for competition winners at a cost of £144 +VAT to be paid from the current year Competition Expenses Budget.

Members RESOLVED to APPROVE 8 plaques for the Guides Competition at a cost of £18.75 to come from the Earmarked Reserves Competition Expenses Budget.

54. YOUTH SERVICES PROVISION REVIEW INCLUDING UPDATE ON MEETING HELD ON 4th SEPTEMBER 2018 AT ALDWICK COMMUNITY HALL AND TO RECEIVE THE NOTES OF THE YOUTH WORKER STEERING GROUP MEETINGS HELD ON 8th AUGUST 2018 AND THE 12th SEPTEMBER 2018

The Projects Officer's report was noted. The Notes of the Youth Worker Steering Group Meeting held on 8th August and 12th September 2018 were also noted as being received.

A Member who attended the meeting on the 4th September at Aldwick Parish Council Offices, reported that he felt the meeting was very positive and was encouraged by the responses of the neighbouring parishes who attended.

It was acknowledged that the provision for the Youth Workers time is a major obstacle in driving the project forward and one of the Members felt that as there is evidence of the Parish's working together this should now be taken back to JWAAC for West Sussex County Councillors to be made aware of the problems surrounding adequate youth provision services.

The Project Officer reported that the aim for CREATE to become independent is gaining momentum, however they are still reliant on Sussex Clubs for Young People and the Youth Worker Steering Group are still of the opinion that not enough management support is being afforded to the Youth Worker. They are disappointed that the letter previously sent to SCYP by this Committee voicing these concerns, had not received any acknowledgement or response.

Following discussion, Members AGREED to send another letter to SCYP and for the Town Council to give CREATE its full support and assist with managing its transition to an independent body.

55. REVIEW OF PLAYING OUT TOPIC TEAM - MIN. 38 REFERS

Following discussion, Members AGREED to disband the Playing Out Topic Team but with the provision to re-engage should a future need arise.

56. TO RECEIVE AN UPDATE ON BEACH ACCESS TOPIC TEAM AND TO RECEIVE THE NOTES OF THE MEETING 11th SEPTEMBER 2018 AND TO DETERMINE THE TERMS OF REFERENCE FOR RECOMMENDATION TO THE POLICY AND RESOURCES COMMITTEE - MIN. 41 REFERS

The Committee RESOLVED to ACCEPT the Notes of the Meeting held on the 11th September 2018 and further AGREED to recommend to the Policy and Resources Committee, the Terms of Reference as proposed by the Beach Access Topic Team.

57. WARD ALLOCATION ENVIRONMENTAL PROJECTS BUDGET INCLUDING UPDATE ON ANY EXPENDITURE AND REMAINING BUDGET FOR 2018/19 AND TO RECEIVE THE REPORT FROM BOGNORCAN REGARDING THE PLAY DAY SCHEME

The Projects Officer's report was noted, and Members were delighted with the success of the Play Day Scheme.

A Member would like to replicate a similar scheme for the October half-term as he felt it is a much-needed provision. It was proposed that BognorCAN, who facilitated the scheme on behalf of the Town Council, be encouraged to apply to the Flexible Community Fund for some funding as soon as possible. The Member will action this. The Member would also like to investigate the possibility of factoring the cost for future summer Play Day events outside of the Ward Allocation Budget.

58. TO CONSIDER A PROPOSAL BY CLLR. ENTICOTT TO ADDRESS ANTI-SOCIAL STREET BEGGING IN THE TOWN DEFERRED FROM MEETING 16th JULY 2018 - MIN. 40 REFERS

Members noted the proposal from Cllr. Enticott.

A Members thought that one of the individuals in question was being monitored by the Business Warden and following discussion Members asked for Officers to raise their concerns with the Business Warden direct.

59. CONSIDERATION OF A PROPOSAL BY CLLR. ENTICOTT REGARDING THE GOVERNMENT'S ANNOUNCEMENT TO WITHDRAW HOUSING SUPPORT COUNTRYWIDE

It was noted that Cllr. Enticott was not in attendance to address the Committee on his proposal and the topic should therefore be deferred. However, following discussion and to avoid delay, Members AGREED to write a letter to a number of Government agencies, Cabinet Members and Councillors expressing their objections to the announcement.

60. AUDIT OF COMMUNITY SPACES AS REFERRED FROM COUNCIL MEETING 3rd SEPTEMBER 2018 - MIN. 107 REFERS

A Member spoke on his proposal that there was a lack of community space available within Bognor Regis and that it would be useful for members of the public to have available information regarding where local community spaces can be found both in Bognor Regis and the wider area.

Following discussion Members AGREED to appoint a Task and Finish Groups to hold 2 meetings with the following criteria:

Meeting 1 - to be held during November to determine how the information should be gathered and what information would be required.

Meeting 2 - to be held during December to collate the information and determine how it should be used.

Following the two meetings, a report will be taken to Full Council in January for consideration on how to proceed.

Cllrs. J. Cosgrove, S. Goodheart and Mrs. J. Warr were appointed to sit on the Task and Finish Group, however, an invitation would be extended to all other Councillors to attend the meetings. Officers will make the necessary arrangements.

61. REPORTS:

a. To note financial reports, previously circulated

The reports were noted.

b. Any further reports

There were no further reports.

62. CORRESPONDENCE

The Committee noted receipt of the correspondence list, previously circulated.

The Meeting closed at 8.02pm

Notes from Forum 17th September 2018

(7 Members of Public at meeting + 1 Councillor)

The following items were raised with Members:

The Projects Officer read out a written statement received by email from a member of the public relating to the "Old Town" area:

"Yesterday morning at 8.00 am I was in Bognor Regis by the Unicorn Pub as we were organising an event in and around the Methodist Church. We had two groups of children dancing during the day.

We were horrified at the amount of beer bottles, plastic glasses, BROKEN glass and general litter in the area, although there is a bin just outside the church. We personally had to sweep up the broken glass and picked up the other debris and put it in the bin. The road cleaner did come by around 9.00am and did a great job with all the small litter.

If we had more police or PCSO foot patrols in the town who were able to fine people for littering and prevent the street drinking in a number of well-known areas around the town, hopefully the cleanliness would improve.

I believe respect for your environment starts in the home but it would appear that this message is not being taught - maybe a concerted effort at the start of the new school year in September might be a beginning. Surely a strongly worded letter to all head teachers wouldn't be too difficult to achieve and not too expensive.

I am also sending an email to Arun District Council"

A Councillor in the public gallery referenced the "Old Town Working Group" and highlighted that there had not been a meeting of the group for nearly 18 months. He asked Members to enquire when the group might meet again as he was sure the group would be able to tackle this sort of problem.

Following a brief discussion Members asked for this to be an agenda item for the next meeting.

Ice Rink:

A member of the public spoke about the fact that ADC had refused a petition for a permanent ice rink and that he felt they were ignoring the actual proposal. The petition did not ask for a stadium as ADC had suggested but a small community ice rink that could be used all year round. The petition had 2479 signatures and he asked BRTC to support the proposal via the Community Engagement and Environment Committee.

Members asked for this to be an agenda item for the next meeting and invited the member of public to give some background information along with full details of the proposal including estimated costs.

Community Space

A member of the public asked for BRTC, when considering the above proposal to think about extending any proposed site to include a community space, which would be both an investment and a community asset.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 7 - REPORT ON COUNCILLOR SURGERIES AND OPEN FORUMS INCLUDING UPDATE ON COMMUNITY EVENT HELD ON 16th OCTOBER 2018 AND TO RATIFY EXPENDITURE OF £45.00 FOR VENUE HIRE

REPORT BY THE PROJECTS OFFICER FOR INFORMATION & DECISION

A Community Event was held on the 16th October at the Regis Centre, in place of the usual surgeries and open forums and Members are asked to ratify the cost for the venue hire of £45.00.

The event was named "Your Community - Things You May Not Know" and there were a number of stands to showcase some of the services available to the public by the following organisations:

My Sisters House

Age Concern UK

Citizens Advice Bureau

Radio Respect

VAACs

Sussex Police

Stand For What You Believe In – How to become a Councillor

District, Town and Parish Councillors were invited to attend, and West Sussex County Council, District Council and Town Council Officers were also in attendance.

The event was reasonably attended at the beginning of the session, but numbers dwindled towards the end. Feedback from the stall holders has been positive with many of them saying they would be willing to attend another event but with the Christmas Season fast approaching it may be worth postponing any future event until the New Year.

As noted in previous reports the drop-in surgeries in the London Road are by far the most successful events and Members may like to consider holding one more drop-in event for this year.

DECISIONS

Do Members AGREE to RATIFY the cost for venue hire for the Community Event on the 16th October of £45.00.

Do Members AGREE to hold another Community Event along the same lines as last time?

If so, do they wish to wait until the New Year?

Would Members like to hold another London Road Drop-In Surgery before Christmas?

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 8 - BOGNOR REGIS IN BLOOM WORKING GROUP -
CONSIDERATION OF THE RESOLUTIONS RECOMMENDATIONS AND
REPORTS IN THE NOTES OF THE MEETING HELD ON 31st OCTOBER 2018

REPORT BY THE PROJECTS OFFICER

Members are invited to receive the Notes of the Meeting held 31st October 2018 (attached as Appendix 1), to note the Resolutions and Recommendations from that meeting and to ratify the following expenditure:

- i) The costs for the BRIB Awards Evening: room hire £15.00, photos and certificates £11.02, trophy engraving £98.50 and voucher for prize draw £25.00 - Total £284.52 to be funded from the current years Competition Expenses Budget
- ii) The purchase of vouchers for the Grow a Pumpkin for Halloween Event totalling £77.00 to be funded from the current year's Competition Expenses Budget

Members are also asked to note the total cost of the catering at £212.69 as previously ratified by this Committee on the meeting 17th September 2018.

DECISION

Do Members AGREE to RATIFY the expenditure as detailed above.

NOTES AND RECOMMENDATIONS

Bognor Regis Town Council
Bognor Regis in Bloom Working Group
Wednesday 31st October 2018

PRESENT: Cllr. Mrs. J Warr, also Mrs. M. Huntingdon, Mr. J. Jones-McFarland (ADC Parks Officer), Mrs. P. Keane, and Mrs. S. Holmes (Committee Clerk - Maternity Cover)

The Meeting opened at 4.06pm

It was noted that the meeting was non-quorate and that any decisions would need to be made as Recommendations to the Community Engagement and Environment Committee

1. APOLOGIES FOR ABSENCE

As the Chairman was not in attendance, Cllr. Mrs. Warr chaired the meeting.

Apologies had been received from Mr. R. and Mrs. J. Jackson and D. Meagher.

2. APPROVAL OF THE NOTES OF THE MEETING HELD ON 22nd AUGUST AND ANY MATTERS ARISING THAT ARE NOT SEPARATE AGENDA ITEMS

As the meeting was not quorate, the Notes of the meeting held on 22nd August 2018 would be formally approved at the next meeting but in the meantime they were recommended to the Community Engagement and Environment Committee.

Health Centre Site

The CC reported that the second invoice for £297.46 had been received from ADC for the additional cloud trees. The total cost of the trees was £594.92, although £1,000 had been allocated in the budget for this project.

It was noted that the photo shoot had still not been done and the CC will arrange this in the next week or so. However, the planters are rather untidy and the CC will try and arrange for TF to weed them before the photos are taken. It was also mentioned that there had been talk of additional planting of periwinkle around the cloud trees but this has not yet been done.

3. BOGNOR REGIS IN BLOOM (BRiB) INCLUDING:

- BRiB Annual Competition – Wash up and to ratify costs of prizes, catering, engravings and printing

- Grow a Pumpkin for Halloween Competition – Wash up and to ratify costs of prizes, craft materials and decorations

BRiB Annual Competition – Wash up and to ratify costs of prizes, catering, engravings and printing

The CC reminded members that the Awards Evening has taken place at Seasons, at Bognor Regis Football Club as, although Butlins had offered the use of their room, there would have been a charge for the buffet and this was outside of the In Bloom Budget. It had therefore been agreed that the staff would undertake the catering.

As agreed previously the following will be taken from the Current Years Competition Budget:

Room Hire £150.00; cost of printing photos and certificates £11.02; cost of engraving trophies £98.50; and cost of Wilko voucher for prize draw £25.00 – Total £284.52. It was therefore AGREED to RECOMMEND to the Community Engagement and Environment Committee that this sum be paid from the current year Competition Expenses Budget.

The costs of the catering totalled £212.69. The Committee had previously agreed that this should come from the Fundraising Budget and it was therefore AGREED to RECOMMEND to the Community Engagement and Environment Committee that this sum be paid from the Fundraising Budget.

The CC reported that this was the first time that the Fundraising Budget had been used for some time. The balance before the event was £879. £212.69 had been spent on the catering and £128.62 had been raised on the raffle at the Awards Evening. This gave a current figure of £794.93.

Grow a Pumpkin for Halloween – Wash up and to ratify costs of prizes, craft materials and decorations

The CC reported that the entries for the Pumpkin Competition had been very disappointing, with only 3 entries received. Due to the cancellation of the Rox Halloween event, the weigh-in had been moved to the Regis Centre, who were running half term activities. Apart from the weigh-in, pumpkin craft activities were also provided. It was hoped that there might be some entries on the day and so gift tokens for all 5 categories were needed. One was left over from last year and so 4 £15.00 'One4All' vouchers had been purchased at a cost of £60.00 and £17.00 had been spent on craft materials, tablecloths and decorations. The Committee therefore AGREED to RECOMMEND to the Community Engagement and Environment Committee that the sum of £77.00 be paid from the current year Competition Expenses Budget.

It was noted that 3 of the 'One4All' vouchers had not been used and these will be held over for next year.

As the Pumpkin Competition was so poorly supported this year, the Committee agreed that an alternative competition should be considered for next year, perhaps something like a sunflower competition.

4. AREAS OF CONCERN/EYESORES IN THE TOWN FOR POSSIBLE IN BLOOM WORKING GROUP ATTENTION

JJM updated the Committee on a number of issues that had been raised at the last meeting and reported to him:

- The planter outside of the Unicorn – the plants had suffered through weather conditions and he will look at his budget to see if something can be done.
- The broken branch on the tree near to the planter has now been removed.
- The garden in the area of Oli's café at the bowling green. The Community Gardeners are taking care of the border alongside the bowling green but the beds at either side are Arun's responsibility. JJM has one of them on his list to re-do next year. The café has just been painted and this now looks much better.

MH reported that she had cleared away the rubbish in the twitten between Upper Bognor Road and Hook Lane.

The CC reported on the area next to the old BT Exchange Building in Gloucester Road. Efforts had been made over the past few months to contact those responsible for maintaining this area, as it is in a very untidy state. The CC had finally managed to find the correct department of Openreach and they have agreed that a maintenance team will attend in the next 4 weeks to cut the grass and tidy the site. They will also email the CC with regard to an on-going programme of maintenance of the site.

5. CONSIDERATION OF REQUEST TO PROVIDE HANGING BASKETS IN AREA NEAR TO THE UNICORN

As reported at the last meeting, the Council had been advised that it was necessary for all of the lamp posts used for planters to have a structural test. This had now been done and unfortunately, the lamp post near to Heygates Bookshop had failed the test and so permission will not be granted to install a hanging basket at this location.

JJM suggested that as a hanging basket cannot be installed near to the Bookshop, perhaps the owner would consider entering into a partnership with Arun to improve the planter by the Unicorn. The CC will follow this up.

JJM also suggested that perhaps ADC and BRTC could liaise in regard to the hanging baskets in the town. Some of these are the responsibility of Arun, some the Town Council and some the managing

agents of the Arcade. It would be nice if they could follow the same theme throughout the town. It was suggested that he speak to the Town Force Manager regarding this.

6. UPDATE ON THE CHARTER FOR TREES, WOODS AND PEOPLE AND CONSIDERATION OF INVOLVEMENT WITH TREE CHARTER DAY (24th NOVEMBER 2018)

The CC reported on information that she had received regarding the Tree Charter, which had been signed the previous year by BRIB. There is now a designated Tree Charter Day, which will be on the final day of November (this year 24th November). The CC researched taking part in this and under West Sussex the information is about Tree Wardens, which the CC understands the Town Council used to have. Their role is to undertake a wide range of activities from survey work, monitoring planning conditions, leading guided walks, organising woodland management programme, etc. The Committee noted this information.

JJM reported that he had been contacted by the local MP's office regarding The Queens Commonwealth Canopy and the possible planting of trees. He will find out more information and bring this back to the Committee so that it can be considered.

7. CONSIDERATION OF PROPOSAL FROM FRENCH SCHOOL TO ORGANISE A BEACH CLEAN ON BOGNOR REGIS BEACH ON 15th MAY 2019

The CC read a letter that had been received from the teacher of a school in Brittany, France. He is intending to bring over a group of 14 years old, who will undertake a beach clean and then take the rubbish back to Brittany to create an exhibition on marine pollution. They will also be giving out leaflets and giving a street concert in Chichester.

The Committee were very impressed with the project and agreed that the CC should write back, expressing support and offering help if required. JJM said that ADC would also support this initiative. It was also suggested that a local school could be contacted, to see if they were interested in becoming involved or would like to do something similar.

8. UPDATE FROM VOLUNTEER PROJECTS INCLUDING BOGNOR COMMUNITY GARDENERS AND GREENER BOGNOR NETWORK COMMUNITY ORCHARD PROJECT

Greener Bognor Network Community Orchard Project: PK and MH reported they had been to the orchard a few times, to litter pick and clear rubbish. They had found one tree uprooted and thrown in the hedge: this had been replanted but they are not sure it will survive.

JJM reported that he had now seen photos of the weeds near to the Rife at the site and what was believed to be Japanese Knotweed is, in fact, Himalayan Balsam. This is invasive and should not be allowed to spread, but in its current location it was not a problem. PK asked if the weeds further inside the trees were the same, or whether this was Knotweed. JJM agreed that he would need to visit the site to be sure.

Bognor Community Gardeners: PK reported that an event had been run in the Sunken Gardens over half term, with the Forest Knights providing activities for children. This had been very well supported. Another day has been organised for November, when they will have Owls About Town in attendance.

PK, MH and 3 other community gardeners have been working in Hotham Park on the Discovery Garden site and the area either side of the boating lake. JJM advised that he would like to introduce the Community Gardeners to the new Chairman of the Hotham Park Heritage Trust. He has a meeting set up with them on Monday 12th November at 2.30pm at The Lodge and would like the Community Gardeners to come along.

9. CORRESPONDENCE

There was no correspondence.

10. DATE OF NEXT MEETING

It was agreed that the CC would circulate some dates in January.

The Meeting closed at 4.50pm

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 9 - YOUTH SERVICES PROVISION REVIEW INCLUDING
UPDATE ON THE MEETING OF THE YOUTH WORKER STEERING GROUP
MEETINGS HELD ON 7th NOVEMBER 2018

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION

Members are asked to receive the Notes of the Youth Worker Steering Groups Meeting on the 7th November 2018 attached as Appendix 1.

On the 17th October 2018, the Projects Officer had a meeting with Chris Cooke at Sussex Clubs for Young People to address some of the concerns raised by the Youth Worker Steering Group and endorsed by this Committee. As referred to in the notes of the Steering Group meeting of the 7th November 2018, a complete re-structure of SCYP has been undertaken and as a result, Members can be assured that a more efficient and streamlined management process is in place.

With the assurances from SCYP that the Youth Workers position is secure until March 2019, and with plans to ensure continuance past this date, Members can be confident that the project initiated by this Committee shows every sign of sustainability and becoming a long-term success.

As Members will know, the setting up of this project has led to the Youth Worker forming the Youth Organisation CREATE, who have now formed their own Management Committee. The administration and documentation requirements to allow CREATE to become a constitution in their own right will be completed by the end of November at the latest, and this will pave the way for CREATE to become predominantly community led. The next Youth Worker Steering Group meeting is scheduled for January and there is every indication that following that meeting this Committee may be in a position to disband the Steering Group and hand over to the CREATE management committee.

Bognor Regis Town Council (BRTC)
Youth Worker Steering Group
Wednesday 7th November 2018
Hotham Park Lodge

Present:

Chris Cook (Sussex Clubs for Young People)
Keely Hardy (BRTC - Youth Worker)
Martin Smith - Chairman (BRTC - Councillor)
Hannah Shrimpton (Chairman CREATE)
Julie Hoggart (Community Development Worker ADC)
Sheila Hodgson (BRTC - Projects Officer)

Apologies had been received from Joanna Cooke (West Sussex County Council)

Notes of the Meeting 12th September 2018

Updates:

Clair Davies has now taken on the role of Facebook Administration with the support of one of the CREATE members

The local artist helping with the CREATE art project "Smuggling – From Romance to Reality" has become a co-opted member of CREATE for the duration of the project. Public Health England have donated £200 towards the project and have indicated there may be more funding available. CREATE are the front runners for this project. They have begun preparation work and are collecting materials. There is no timeline for the completion.

Due to holidays, sickness and staff diaries the meeting with the Manager of the Phoenix Club is still to be actioned and is a priority.

The business plan for CREATE will be completed next week and work on funding applications will begin

Update from Sussex Clubs for Young

Chris reported that unfortunately the funding applications to Children in Need and the CO-OP had not been successful. Feedback from Children in Need reported that the application lacked enough evidence. This feedback will be noted for future applications. Feedback from the CO-OP was that the funding was heavily over-subscribed and 95% of the applications failed.

Decisions are still to be made on submissions to:

GREGGS

Awards for All

The Sussex Foundation

SCYP have undergone some major restructuring which has resulted in Chris Cook becoming CEO and the recruitment of more staff. This has allowed for a more efficient streamlined management. This has allowed SCYP to take over the running of the Purple Bus Trust. As part of the restructure, Keely has been released from her work with the Adur and Worthing Youth Council her time will now be spent in the Bognor Regis area. SCYP have secured Keely's position until March 2019 and her priority will be to produce details reports on evidence to satisfy future funding applications. Chris has also freed up some time to concentrate on Bid Writing.

Update from Youth Worker on CREATE including: administration of funds from neighbouring parishes and proposals going forward

Spacehive is now beginning to gain momentum but still needs more on-line support.

CREATE have been given a contribution of £60.60 from the Local Hero Awards by Spirit FM and, along with smaller cash donations, will go towards the Spacehive Fund.

Keely, along with Julie has met with the Chair of the Trees Estate in Bersted to discuss outreach work in the area.

CREATE's attendance continues to grow and another 4 new members are expected this week

The website for CREATE has now been set up www.CREATEbognor.com

All key policies have now been finalised and any outstanding administration requirements will be completed next week.

CREATE are being supported by Street Games Volunteers who are providing 20-30 placement hours for 2 peer mentors aged 16 and 17 who will attend the CREATE sessions on a Wednesday.

Keely is continuing to run the 39 Club on a Tuesday evening and attendance numbers are continuing to grow. There are plans to rebrand 39 Club to make it compatible with CREATE, the idea being to have the 39 Club as a junior version of CREATE so there is a natural progression from one club to the next. The 39 Club will accommodate young people between the ages of 8-11, CREATE 11 plus.

Recommendations to the Community Engagement and Environment Committee:

There were no recommendations for the Community Engagement and Environment Committee at this time.

Date of next meeting

The next meeting will be Wednesday 16th January @ 2.30pm.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 10 - FURTHER CONSIDERATION OF PROPOSAL BY CLLR. ENTICOTT REGARDING THE GOVERNMENT'S ANNOUNCEMENT TO WITHDRAW HOUSING SUPPORT COUNTRYWIDE - MIN. 59 REFERS

REPORT BY THE PROJECTS OFFICER

FOR DECISION

At the last meeting Members were asked to consider a proposal by Cllr. Enticott. However, he was not in attendance to address the Committee or give a detailed report.

Members agreed to write a letter to a number of Government agencies, Cabinet Members and Councillors expressing their objections to the announcement. However, further investigations by the Project Officer has found that the announced withdrawal of housing related support includes a number of elements and services and would ask Members for further guidance as to the content of the letter.

At the West Sussex County Council Health and Adult Social Care Select Committee meeting in September the decision was taken to allow time for the Cabinet Member for Adults and Health to undertake a series of consultation and engagement meetings with all providers affected by the proposal and for a further decision to be made in December.

Below are a series of links for Members to make an informed decision on how they wish to proceed.

[https://westsussex.public-](https://westsussex.public-tv/core/portal/webcast_interactive/372996/start_time/697000)

[i.tv/core/portal/webcast_interactive/372996/start_time/697000](https://westsussex.public-tv/core/portal/webcast_interactive/372996/start_time/697000)

[https://westsussex.moderngov.co.uk/documents/s4335/Adults%20In-](https://westsussex.moderngov.co.uk/documents/s4335/Adults%20In-house%20Social%20Care%20provision%20-%20Choices%20for%20the%20Future.pdf)

[house%20Social%20Care%20provision%20-](https://westsussex.moderngov.co.uk/documents/s4335/Adults%20In-house%20Social%20Care%20provision%20-%20Choices%20for%20the%20Future.pdf)

[%20Choices%20for%20the%20Future.pdf](https://westsussex.moderngov.co.uk/documents/s4335/Adults%20In-house%20Social%20Care%20provision%20-%20Choices%20for%20the%20Future.pdf)

<https://westsussex.moderngov.co.uk/documents/s4340/Housing%20related%20Support.pdf>

<https://westsussex.moderngov.co.uk/ieListDocuments.aspx?CIId=137&MIId=508>

DECISION

Members are invited to advise how they wish to proceed.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 11 - TO NOTE AND DETERMINE ANY APPLICATIONS RECEIVED FOR THE FLEXIBLE COMMUNITY FUND INCLUDING THE RECENT APPLICATION FROM ROX AND THEIR SUBSEQUENT WITHDRAWAL

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION

There are no current applications to determine.

Members are asked to note a recent application from ROX which was received on the 21st September 2018. Every attempt was made to fast-track the application process for a speedy decision. However, ROX withdrew the application on the 8th October 2018 and the process was terminated.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 12 - CONSIDERATION OF A PROPOSALS FROM THE PUBLIC QUESTION TIME OF THE MEETING HELD ON THE 17th SEPTEMBER 2018 - MIN. 47 REFERS

- FOR THE COUNCIL TO SUPPORT A PERMANENT ICE RINK WITH THE INCLUSION OF A MULTI-PURPOSE COMMUNITY HALL
- CONCERNS REGARDING LITTER, BROKEN GLASS AND GENERAL WASTE IN THE AREA BY THE UNICORN PUB

REPORT BY THE PROJECTS OFFICER

FOR DECISION

PROPOSAL 1

FOR THE COUNCIL TO SUPPORT A PERMANENT ICE RINK WITH THE INCLUSION OF A MULTI-PURPOSE COMMUNITY HALL

At the last meeting during public question time, the following proposal was put to the Committee by a member of public:

Following Arun District Council's recent rejection of a proposal for a permanent ice rink - would the Community Engagement and Environment Committee acknowledge the level of support within the community and back the petition?

Members asked for this proposal to be made an agenda item for discussion and invited the member of public who made the proposal to provide some background information.

Below is a statement provided by the member of public, which has been named "The Bognor Regis Pavilion" along with further information in Appendix 1.

"It is very important that it is hammered home to everybody that this is NOT intended to be a permanent all-year-round ice rink. As in Vancouver, the ice rink would only be in there for, say, November/December/January and the rest of the year the Pavilion would be used for multiple alternative uses as suggested on the attached document. This would benefit residents and visitors alike, all year, all weathers.

The end purpose is to provide an attraction that will draw people into the town all year round on a repeat basis, so that all the rest of the town centre can benefit from the increased footfall. But we have quite deliberately NOT specified a location. The location is very important but that must be a separate debate to be had when the principle of the Pavilion itself has been agreed.

There is no question of costings at present. Unlike Arun, we do not have the benefit of taxpayers' money to splash around on consultants and suchlike - although we are quite certain that the Pavilion could be provided for less than the £4million that Arun plans to spend on re-arranging the Hothampton car park. All we are interested in at the moment is arriving at an agreement on the principle of the Pavilion itself. The nuts and bolts of making it work will come next."

Another member of the public wished to expand further on the proposal:

“With a suggestion that Skate park area (opposite the Royal Norfolk Hotel) might make an excellent site for a multipurpose hall, with café & storeroom, that could contain an ice rink around the Christmas period, and be available for other events during the rest of the year, might BRTC consider the hall as an investment and community asset.”

PROPOSAL 2

CONCERNS REGARDING LITTER, BROKEN GLASS AND GENERAL WASTE IN THE AREA BY THE UNICORN PUB

Members are asked to refer to the public question time forum notes from the meeting 17th September 2018. Members requested for this to be an agenda item for further discussion. Appendix 2.

DECISION

Members are invited to advise how they wish to proceed with proposal 1.

Members are invited to advise how they wish to proceed with proposal 2.



The Bognor Regis Pavilion

An ice rink and much more...

An ice rink is, in essence, a concrete bed with ice on top and so can be used for other purposes, either by defrosting the ice or with the installation of temporary flooring over the ice. Uses might include:

- Ice Rink
- Roller Skating
- Art Exhibition
- Comedy Show
- Blake Exhibition
- Live Music
- Beer Festival
- Ice Dancing
- Literary Festival
- Performing Arts
- Craft Exhibition

Key features

- Permanent multi-use entertainment complex
- Landmark building of outstanding architectural merit
- Unique and exclusive to Bognor Regis
- Triple glazing – to be warm or cold, in winter or summer
- Glass dome-shaped feature roof
- Removable or opening glass sides to allow interaction with an external audience
- External amphitheatre style seating
- Lighting display for enhanced night time ambience
- Different fun things every month

Regeneration benefits

- Multiple events to attract visitors to Bognor Regis
- Contributes to day and night time economies
- Boosts local businesses, shops and cafes
- All weather entertainment
- All year round use - in autumn, winter, spring and summer
- A new popular venue for local people
- Additional attraction for Butlins visitors
- Landmark building – worth coming to see
- Efficient use of land

The picture shows a temporary ice rink in Robson Square, Vancouver. A permanent entertainment complex for Bognor Regis could echo some of these design features.

A concept developed by Bognor Regis Civic Society - September 2018.

CE&E Committee Meeting 12th November 2018
Agenda Item 12 - Appendix 1

Notes from Forum 17th September 2018

(7 Members of Public at meeting + 1 Councillor)

The following items were raised with Members:

The Projects Officer read out a written statement received by email from a member of the public relating to the "Old Town" area:

"Yesterday morning at 8.00 am I was in Bognor Regis by the Unicorn Pub as we were organising an event in and around the Methodist Church. We had two groups of children dancing during the day.

We were horrified at the amount of beer bottles, plastic glasses, BROKEN glass and general litter in the area, although there is a bin just outside the church. We personally had to sweep up the broken glass and picked up the other debris and put it in the bin. The road cleaner did come by around 9.00am and did a great job with all the small litter.

If we had more police or PCSO foot patrols in the town who were able to fine people for littering and prevent the street drinking in a number of well-known areas around the town, hopefully the cleanliness would improve.

I believe respect for your environment starts in the home but it would appear that this message is not being taught - maybe a concerted effort at the start of the new school year in September might be a beginning. Surely a strongly worded letter to all head teachers wouldn't be too difficult to achieve and not too expensive.

I am also sending an email to Arun District Council"

A Councillor in the public gallery referenced the "Old Town Working Group" and highlighted that there had not been a meeting of the group for nearly 18 months. He asked Members to enquire when the group might meet again as he was sure the group would be able to tackle this sort of problem.

Following a brief discussion Members asked for this to be an agenda item for the next meeting.

Ice Rink:

A member of the public spoke about the fact that ADC had refused a petition for a permanent ice rink and that he felt they were ignoring the actual proposal. The petition did not ask for a stadium as ADC had suggested but a small community ice rink that could be used all year round. The petition had 2479 signatures and he asked BRTC to support the proposal via the Community Engagement and Environment Committee.

Members asked for this to be an agenda item for the next meeting and invited the member of public to give some background information along with full details of the proposal including estimated costs.

Community Space

A member of the public asked for BRTC, when considering the above proposal to think about extending any proposed site to include a community space, which would be both an investment and a community asset.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 13 - UPDATE ON PROPOSAL TO TACKLE BEACH LITTER -
MIN. 51 REFERS

REPORT BY THE PROJECTS OFFICER

FOR DECISION

At the last meeting a young member of the public had asked the Committee to consider an idea he had seen on holiday regarding a poster that was aimed at raising awareness of sea pollution and the consequences to the environment when items entered the sea.

Members were in support of the idea and asked Officers to research the costs associated with producing an information poster/board in line with those suggested.

A draft design is attached for Members to consider and the costings for correx boards and posters are as follows:

A4 Correx boards with graphics:

Single Board £9.50

6 Boards £36.00 (unit price £6.00)

10 Boards £49.00 (unit price £4.90)

A3 Correx Boards with graphics:

Single Board £16.25

6 Boards £61.50 (unit price £10.25)

10 Boards £65.00 (unit price £6.50)

A2 Correx Boards with graphics

Single Board £21.50

6 Boards £81.80 (unit price £13.65)

10 Boards £92.50 (unit price £9.25)

A2 Posters

Single Poster £12.00

6 Posters £60.00 (unit price £10.00)

A1 Posters

Single Poster £18.00

6 Posters £96.00 (unit price £16.00)

Members are reminded that a budget would need to be identified to cover any costs.

DECISION

Members are invited to advise how they wish to proceed and to identify a budget if required.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 14 - TO RECEIVE AN UPDATE ON BEACH ACCESS TOPIC TEAM AND TO RECEIVE THE NOTES OF THE MEETING HELD ON 23rd OCTOBER 2018

REPORT BY THE PROJECTS OFFICER

FOR DECISION

Members are asked to receive the Notes of the Beach Access Topic Team meeting held on the 23rd October 2018 (attached as Appendix 1) and to consider the recommendations as follows:

- To proceed with the proposal to hire a mini digger to investigate what existing ramps are under the stones and their condition.
- To recommend to the Planning and Licensing Committee that when considering future planning proposals or regeneration plans that recommendation is made to ADC that beach access is incorporated where appropriate.

DECISIONS

Do Members AGREE to hire a mini digger to investigate what existing ramps are under the stones and their condition? If Members are minded to agree, how should this expenditure be funded?

Do Members AGREE to ask the Planning and Licensing Committee that all future planning proposals or regeneration plans incorporate beach access where appropriate?

COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
BEACH ACCESS TOPIC TEAM
MEETING 23rd OCTOBER 2018

Attendees: Clive Mott (Chairman)(CM), Marilyn Warner (MW), Kristina Kosovskaya (KK), Phillip King (PK), Trudy Lockyer (TL), Patricia Clow (PC), Marion Wells (MWe) (from agenda item 5), Cllrs: Jim Brooks, Pat Dillon and Jeanette Warr

In Attendance: Sheila Hodgson (SH) – Projects Officer BRTC

1. Chairman's welcome and introductions

The Chairman opened the meeting at 2.30pm. He welcomed those present and invited them to introduce themselves.

2. To agree the notes of the meeting 11th September 2018

JB requested some amendments to the notes as highlighted in the paragraph below:

*He also suggested that the group consider using what is already there as a starting point and felt that ADC should be formally asked if it recognises its responsibility to provide access over **the stones to the sand**. ~~He further felt that~~ **He pointed out the background report had a page missing which described possible ways forward for achieving beach access, and therefore it did not give the full picture and asked for the 1990 report commissioned by ADC to be circulated to all members. This will be actioned by the Projects Officer.***

Members agreed to the amendments.

3. Discussion on the wider impact any change may have to Bognor Regis Beach including Disabled Access and its potential to enhance the offer to Bognor Regis

The Chairman suggested that this item be discussed later in the project. Whilst there was no doubt that any change will have a huge bearing and impact to Bognor Regis and may well enhance the offer to the town, until the detail is known, any discussion would be speculative.

MWe mentioned that there had been a coastal survey boat in the area and wondered if it had any bearing. SH was asked to try and find out what was the purpose for it being there.

4. Define the old and new

Historically there have been several ideas and projects regarding beach access and JB gave an overview of some of them and the subsequent issues. It was felt that whilst there was some irritation that the old ideas had been side-lined or dismissed by Arun District Council (ADC) in the past, now was the time to take the opportunity afforded by ADC and to work with them going in a positive way forward.

Though there are grants and funding opportunities available to finance this sort of project, members were mindful that resources are finite, and it may be best, as a starting point, to try and utilise what is already there.

It was acknowledged that the existing ramps that are buried beneath the stones may not be suitable for disabled access or lend themselves to suitable conversion.

5. Individual proposals and ideas and moving forward

- Lift platform for wheelchairs
- Beach wheelchairs with large pneumatic tyres

TL spoke about the need for changing facilities and assistance once access had been gained and that there are grants available through Changing Places.

CM and JB had taken some photos of an area where it is thought there may be an existing ramp under the stones which were circulated to the group. After discussion PD proposed that a mini digger be hired to move the stones from areas thought to have existing ramps in place, to investigate what is underneath and to determine the condition. This will need the permission of ADC and PD will liaise with them. ADC engineers will also be invited to be in attendance. As the timing for this procedure will be tide dependant PD and SH will make the arrangements and inform the group should anyone wish attend.

6. Lobbying to insist that all future regeneration plans include beach access

The beach should be considered a major factor in any regeneration plans and the group would like to formally request that the Town Council's Planning and Licensing Committee make recommendation for all planning applications relating to or including the beach area incorporate suitable beach access where appropriate.

It was acknowledged that social media platforms provide a powerful lobbying tool for individuals and the group would like to raise awareness

with other groups and members of the public to lobby ADC to insist regeneration plans include beach access.

The Livability disabled charity work with a range of community partners and services. Through their communication team they are able to network with other groups to raise awareness of issues such as beach access and encourage other groups to lobby. TL will liaise with the Livability comms team and update at the next meeting.

7. Recommendations to the Community Engagement and Environment Committee

- To proceed with the proposal to hire a mini digger to investigate what existing ramps are under the stones and their condition.
- To recommend to the Planning and Licensing Committee that when considering future planning proposals or regeneration plans that recommendation is made to ADC that beach access is incorporated where appropriate.

8. Correspondence and items for future agenda

SH reported that she had received some information on a number of possible funding streams which would be useful when seeking financial backing in the future.

There were no additional items for the next agenda.

9. Date of next meeting

The next meeting will be an evening meeting and will be arranged once the works to investigate the ramps has been completed.

The Chairman thanked everyone for attending and closed the meeting at 3.30pm

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 15 - WARD ALLOCATION ENVIRONMENTAL PROJECTS
BUDGET INCLUDING UPDATE ON ANY EXPENDITURE AND REMAINING
BUDGET FOR 2018/19

REPORT BY THE PROJECTS OFFICER

FOR DECISION

Remaining Unallocated funds for 2018/19

Marine North	£125.00
Marine	£375.00

Members are respectfully reminded that any unused allocation at the end of the financial year will be returned to General Reserves.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 16 - PROPOSALS AND REQUIRED BUDGETS FOR 2019 INCLUDING: FLEXIBLE COMMUNITY FUND, BEACH ACCESS, YOUTH ACTIVITIES INCLUDING YOUTH PROVISION AND PLAYDAYS, WARD ALLOCATION, SURGERIES AND OPEN FORUMS, AND THE BOGNOR REGIS IN BLOOM WORKING GROUP

REPORT BY THE PROJECTS OFFICER

FOR DECISION

Flexible Community Fund

Current Budget £5,000

Members are asked to consider their budget recommendation for the 2019 Flexible Community Fund

DECISION

Members are invited to AGREE their RECOMMENDATION for the 2019/20 Flexible Community Fund budget.

Youth Activities including Youth Provision and Playdays

Youth Provision

Current Budget £10,000 (for match funding opportunities)

Members may wish to consider their budget recommendation for Youth Provision match funding opportunities

Playdays

Current Budget Nil

Playday Events are currently funded by the Ward Allocation Budget

DECISION

Members are invited to AGREE their RECOMMENDATION for the 2019/20 Youth Provision budget.

Members are invited to AGREE their RECOMMENDATION for the 2019/20 Playdays.

Ward Allocation

Current Budget £2,000

Individual Ward Breakdown:

Hotham Ward	£500.00
Marine Ward	£375.00
Orchard Ward	£500.00
Pevensey Ward	£375.00
Marine North Ward	£125.00
Hatherleigh Ward	£125.00

Members are asked to note that following the 2019 elections there will only be 5 Wards as Marine and Marine North will be combined. Therefore, when agreeing recommendations for 2019/20 this should be for the 5 Wards only

It should also be noted that Members very often struggle to find or agree on suitable projects resulting unutilised funds being returned to general reserves.

DECISION

Members are invited to AGREE their RECOMMENDATION for the 2019/20 Ward Allocation Fund budget for the 5 Wards in the 2019/20 municipal year.

SURGERIES AND OPEN FORUMS

Current Budget £1,000

Members are asked to consider their budget recommendation for the 2019/20 Surgeries and Open Forum Fund.

DECISION

Members are invited to AGREE their RECOMMENDATION for the 2019/20 Surgeries and Open Forum budget.

BOGNOR REGIS IN BLOOM

Current Budget £1,750

Breakdown

Competition Expenses	£750
Environmental Projects	£1,000

Members are asked to Consider the Bognor Regis In Bloom Working Group Recommendation that the budgets for 2019/20 remain the same at £1750

DECISION

Members are invited to AGREE their RECOMMENDATION for the 2019/20 Bognor Regis in Bloom Working Group

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018

AGENDA ITEM 17 - ARUN OWNED PROPERTIES AND THEIR UPKEEP AS REQUESTED BY CLLR. COSGROVE

REPORT BY THE PROJECTS OFFICER

FOR CONSIDERATION

Cllr. Cosgrove has requested the above agenda item and has previously circulated to all Members the following report:

"Neglect of ADC-owned properties and consequences re planning

Arising from the recent events re application BR/191/18/PL and comments made by the applicant re risk on 12 October 2018, and re neglect on 28 August this where Mr Hamblin observes that the state of the building is a result of "years and years of neglect by previous tenants and the owners which I understand are Arun DC" using that to justify their application to demolish, I am asking the Committee to discuss this matter with a view to considering a Recommendation to full Council.

One can add to this, the state of adjacent properties on either side also in the ownership of ADC and with now the same tenant, those properties also having been subject to extensive disrepair and neglect.

Arun has made public claim that it was unable to require its previous tenants to act to repair and maintain, a statement palpably unsustainable and in direct contrast to vigorous attempts to require the former tenant of 18 Waterloo Sq / 75 High Street to undertake £30k worth of works with action up to and including court action (which did not succeed btw. The question arises as to the extreme contrast of action concerning tenants over obligations, and beyond that the record of the District Council re the proper management safeguarding and upkeep of its properties which are all publicly-owned assets."

I have attached relevant documents re allegations of neglect by the current tenant and can speak with the directly relevant knowledge I possess as former Chair/Trustee of the now closed Number 18 Project whose demise had a great deal to do with what can be questioned as unequal treatment of applicants."

Members are asked to note that a copy of the attachments circulated with Cllr. Cosgrove's email, will be available at the meeting.

COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
12th NOVEMBER 2018
GENERAL CORRESPONDENCE

1. Email – WSSCC Operation Watershed – Ditch the Problem – Riparian Ownership
2. Email – Keep Britain Tidy – Fight Back Against Dog Fouling
3. Email – West Sussex County Council – Bus User Survey
4. Email – CAGNE Gatwick Aviation Town and Parish Council Forum – invitation to join forum