



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road
Bognor Regis, West Sussex PO21 1LD
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Dear Sir/Madam,

MEETING OF THE COMMUNITY ENGAGEMENT & ENVIRONMENT COMMITTEE

I hereby give you Notice that a Meeting of the Community Engagement and Environment Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at 6.30pm on MONDAY 17th SEPTEMBER 2018

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to Members of the Public to put Questions to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

DATED this 10th SEPTEMBER 2018

TOWN CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. **Chairman's Announcement and Apologies for Absence**
2. Declarations of Interest:
Members and Officers are invited to make any declarations of Disclosable Pecuniary and/or Ordinary interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days. Members and Officers should make their declaration by stating:
 - a) the item they have the interest in
 - b) whether it is a Disclosable Pecuniary or Ordinary interest
 - c) the nature of the interest
 - d) if it is an Ordinary interest whether they intend to leave the room for the discussion and vote
 - e) if it is a Disclosable Pecuniary interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

3. To Approve the Minutes of the Meeting held on the 16th July 2018
4. Adjournment for Public Question Time extended to a maximum of 60 minutes in accordance with Standing Orders (S.O. 31.8)
5. Matters Arising from the Minutes which are not separate Agenda Items
6. To note and determine any applications received for the Flexible Community Fund
7. Report on Councillor Surgeries and Open Forums including review of comments and suggestions received from the public and consideration of how the Town Council can assist with promoting and supporting the Thumbs-Up Campaign
8. Consideration of a proposal from a member of the public regarding an idea for tackling litter on the beach
9. Sammy Community Transport to receive an update on their position following the presentation 16th July 2018 - Min. 29 refers
10. Bognor Regis In Bloom Working Group - Consideration of the Resolutions Recommendations and Reports in the Notes of the Meeting held on 22nd August 2018
11. Youth Services Provision Review including update on meeting held on 4th September 2018 at Aldwick Community Hall and to receive the notes of the Youth Worker Steering Group Meetings held on 8th August 2018 and the 12th September 2018
12. Review of Playing Out Topic Team - Min. 38 refers
13. To receive an update on Beach Access Topic Team and to receive the notes of the meeting 11th September 2018 and to determine the Terms of Reference for recommendation to the Policy and Resources Committee – Min.41 refers
14. Ward Allocation Environmental Projects Budget including update on any expenditure and remaining budget for 2018/19 and to receive the report from BognorCan regarding the play day scheme
15. To consider a proposal by Cllr. Enticott to address anti-social street begging in the Town deferred from meeting 16th July 2018 - Min. 40 refers
16. Consideration of a proposal by Cllr. Enticott regarding **the Government's** announcement to withdraw housing support countrywide
17. Audit of Community Spaces as referred from Council Meeting 3rd September 2018 - Min. 107 refers
18. Reports:
 - a. To note Financial Reports, previously circulated
 - b. Any further reports
19. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE
COUNCIL CHAMBER IF REQUIRED



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MINUTES OF THE MEETING OF THE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE HELD ON MONDAY 16th JULY 2018

PRESENT: Cllr. M. Smith (Chairman); P. Dillon, S. Goodheart
and Mrs. J. Warr.

IN ATTENDANCE: Mrs. S. Hodgson (Projects Officer)
4 members of the public

The Meeting opened at 6.32pm

25. CHAIRMAN'S ANNOUNCEMENT AND APOLOGIES FOR ABSENCE

The Chairman welcomed those present and read the Council's opening statement. Apologies had been received from Cllrs. Mrs. S. Daniells, who was away and D. Enticott. No other apologies had been received.

26. DECLARATIONS OF INTEREST:

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary interests that they may have in relation to items on this Agenda

- a) the item they have an interest in
- b) whether it is a Disclosable Pecuniary or Ordinary interest
- c) the nature of the interest
- d) if it is an Ordinary interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable

all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their interests as any arise or again at the relative point in the meeting if they have already.

There were no Declarations of Interest

27. TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 21st MAY 2018

The Minutes of the Meeting held on the 21st May 2018 were approved by the Committee as a correct record and were signed by the Chairman.

28. ADJOURNMENT FOR PUBLIC QUESTION TIME EXTENDED TO A MAXIMUM OF 60 MINUTES IN ACCORDANCE WITH STANDING ORDERS (S.O. 31.8)

The Chairman adjourned the Meeting at 6.34pm

The Projects Officer read out the following statement:

During this time members of the public will be allowed to direct questions to the Committee or comment on any appropriate topic. Please note, during this session Councillors will not be able to make any decisions on any of the topics discussed and no Minutes will be documented. However, brief notes will be taken and any item that the Committee would like to debate or requires a decision will be made an agenda item for the following Community Engagement and Environment Meeting.

The following items were raised with Members

- A member of the public gave Members a brief overview of the Thumbs-Up Campaign, a voluntary organisation to raise awareness and provide better resources for people with learning difficulties
- Beach Access - will the Town Council look at the worsening problem of gaining access to the beach especially for disabled, elderly and people with pushchairs and buggies
- Power to Change - a Member highlighted a series of fundraising opportunities that are now available to Town and Parish Councils

Members were keen to support Thumbs-Up and asked for this to be an Agenda item for the Community Engagement and Environment Committee Meeting to be held on 17th September 2018.

The Meeting was reconvened at 6.56pm

29. ADJOURNMENT FOR PRESENTATION FROM SAMMY COMMUNITY TRANSPORT. MEMBERS TO SUBSEQUENTLY CONSIDER IF THERE IS AN OPPORTUNITY TO WORK WITH SAMMY COMMUNITY TRANSPORT TO ENGAGE WITH ISOLATED MEMBERS OF THE COMMUNITY - MIN. 12 REFERS

The Meeting was adjourned at 6.57pm

A Trustee from Sammy Community Transport (SCT) gave a presentation outlining some of the issues faced by the organisation.

SCT started in 1974 and has grown significantly over the years. It is a high-profile organisation and well known in the community. However, it still struggles to recruit volunteers. SCT run a fleet of minibuses and wheelchair adapted cars used to ferry members of the public who can't use buses or afford taxis to Town or to hospital and doctors appointments. Many of these people are socially isolated and depend on the services of SCT but with rising fuel, insurance and fleet maintenance costs, it is difficult to keep the fares low. To help combat mileage costs, SCT would like to find a local base to garage some of the fleet and would ask the Town Council for any assistance with this.

The Meeting re-convened at 7.13pm

Following discussion, Members pledged to help SCT by lobbying District and County Councils to help find a suitable location for a local base and to refer the issue to the next BRTC/ADC Liaison Meeting.

The Chairman thanked SCT for attending the meeting.

30. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

- 30.1 Min. 7.3 refers - 21st May 2018 Update on Community Forums and Surgeries

The Projects Officer read out a response from Dominic Raab MP to the letters sent 30th January, 13th April and 18th June 2018. Mr Raab thanked the Committee for inviting him to visit Bognor Regis and regretted having to decline on this occasion. Mr Raab also outlined the Government's position on housing and the reforms announced in the Autumn Budget. Members asked for a copy of the letter to be made available to the Town Council's Planning and Licensing Committee for information.

- 30.2 Min. 10 refers - 21st May 2018 Consideration of item referred from public question time regarding the Foreshore Office and toilets on the promenade

The Projects Officer reported that to date there had not been a response to the letter sent to ADC highlighting the inadequacy of the facilities at the Foreshore Office regarding there not being a separate room for First Aid procedures to be administered.

- 30.3 Min. 13 refers - 21st May 2018 Consideration of a proposal by Cllr. Enticott to utilise an existing initiative regarding dog bins in residential areas

The Projects Officer read out a response received from the ADC Licensing Team Manager regarding the use of the existing preventative signage. ADC would prefer to encourage members of the public to contact them with problems, as they felt that continued use of the signage dilutes the impact and can result in flyposting.

31. TO NOTE AND DETERMINE ANY APPLICATIONS RECEIVED FOR THE FLEXIBLE COMMUNITY FUND

The Projects Officer's report was noted including the application from CREATE, a youth organisation. It was subsequently AGREED to award £350.00 from the Flexible Community Fund to assist with the continued set up and promotion of the group.

32. REPORT ON COUNCILLOR SURGERIES AND UPDATE ON OPEN FORUM SESSIONS HELD AT THE REGIS SCHOOL ON 13th JUNE 2018 AND 10th JULY 2018

The Projects Officer's report was noted including the following:

Open Forum:

The Projects Officer gave an overview of the successful Community Open Forum held at The Regis School on the 13th June and the invitation to attend an A' level student Geography class on the 10th July 2018 to discuss regeneration. A senior ADC Regeneration Officer was also in attendance and the feedback from the school has been very positive. Members were asked to consider the comments in the accompanying report to see if there were any issues that they could take up with District or County Councillors. Members were further asked to consider options for the August Community Open Forum. Following discussion, it was AGREED to arrange an open meeting at the Regis Centre and invite members from various community organisations such as the Women's Institute and community groups to attend. Members also AGREED to invite Councillors from neighbouring parishes to be in attendance to assist with any neighbouring parish related issues.

Drop-in Surgeries:

The Projects Officer reported that the last session in London Road was the most heavily attended to date with a range of issues and comments being raised by members of the public. Although the Hastings Close session was not so well attended, there have been reports of positive feedback from residents that they were encouraged to see Members of the Town Council making the effort to engage and have a presence in the area. The Projects Officer also reported that following a recent meeting with the Safer Arun Partnership, it was indicated that a member of the team may be able to attend some of the London Road sessions and it is hoped that someone will be able to attend the surgery arranged for the 17th July.

The Projects Officer will continue to arrange a series of Councillor Drop-in sessions throughout August at various locations.

33. FURTHER CONSIDERATION OF A PROPOSAL FROM A COMMUNITY LEADER REGARDING A COMMUNITY 4 COMMUNITY INITIATIVE - MIN. 9 REFERS

The Projects Officer's report was noted. The Chairman allowed the Community Leader to speak from the public gallery, who reported that the newly formed Community Focus Group were producing a street sheet and were focusing on the issues surrounding homelessness. Members therefore AGREED to offer their support through the Community Focus Group and maintain a watching brief as proposed by the Policy and Resources Committee at their meeting of the 4th June 2018.

34. Members RESOLVED to vary the order of business to take the additional agenda item at this point.

35. BOGNOR REGIS IN BLOOM WORKING GROUP - CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING HELD ON 24th MAY 2018

The Committee RESOLVED to ACCEPT the Resolutions, Recommendations and Reports in the Notes of the Meeting held on 24th May 2018.

Members RESOLVED to APPROVE the cost of £7.96 for additional pumpkin seeds.

36. BOGNOR REGIS IN BLOOM WORKING GROUP - CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING HELD ON 5th JULY 2018

The Committee RESOLVED to ACCEPT the Resolutions, Recommendations and Reports in the Notes of the Meeting held on 5th July 2018.

Members RESOLVED to APPROVE the cost of £15.13 for leaflet packs to be funded from the current year's Competition Expenses Budget.

Members RESOLVED to APPROVE the cost of £15.00 for an additional voucher for the Guides Competition to be funded from the Earmarked Reserves Competition Budget.

Members RESOLVED to APPROVE the cost of £33.60 for the purchase of brackets to be funded from the current year's Environment Budget.

37. UPDATE ON YOUTH SERVICES PROVISION REVIEW AND TO RECEIVE THE NOTES OF THE YOUTH WORKER STEERING GROUP MEETING HELD ON 4th JULY 2018

The Projects Officer's report was noted. Members were reminded that the 6-month trial period for the Youth Worker was due to expire at the end of July. Whilst there was absolutely no criticism of the Youth Worker who has undertaken a huge amount of successful engagement and made an enormous impact, concerns were raised about the lack of management of her time and the forward planning of the project by Sussex Clubs for Young People (SCYP). However, following a recent meeting with a representative from SCYP, the Chairman and Projects Officer, SCYP have agreed to continue to fund the Youth Worker for a further 12 weeks to allow her to continue her work whilst future funding is secured. The Chairman suggested that a letter be sent to SCYP expressing the Committees disappointment of their management and this was AGREED. The Chairman also reported that following a series of communications with the neighbouring parishes, Aldwick Parish Council have kindly offered to host a meeting with other parishes to see if there is an opportunity for some collaborative working on the Youth Worker project going forward. Members thanked the Chairman and the Projects Officer for their work throughout the project.

Members further considered and AGREED to RECOMMEND to the Policy and Resources Committee that the £10,000 budgeted funds for 2018-19 Youth Provision be utilised as match funding for larger funding bids to further secure the position of the Youth Worker for another year.

38. TO RECEIVE AN UPDATE ON PLAYING OUT TOPIC TEAM - MIN.19 REFERS

The Projects Officer's report was noted. Members AGREED to review the continuance of the Playing Out topic at the next meeting following the Playing Out Pavement Art Event that will take place on the 8th August as part of the Town Council's Funshine Days.

39. WARD ALLOCATION ENVIRONMENTAL PROJECTS BUDGET INCLUDING UPDATE ON ANY EXPENDITURE AND REMAINING BUDGET FOR 2018/19

The Projects Officer's report was noted, and Members RESOLVED to RATIFY the payment of £500.00 from the Hotham Ward 2018/19 Ward Allocation Budget to The Regis School to purchase some recycling bins which will be branded as sponsored by the Town Council.

The Projects Officer gave an update on the arrangements for the Summer Play Scheme and Victoria Road Car Parking Area and reminded Members of the remaining budget for Marine and Marine North Wards.

40. TO CONSIDER A PROPOSAL BY CLLR. ENTICOTT TO ADDRESS ANTI-SOCIAL STREET BEGGING IN THE TOWN - REPORT BY CLLR. ENTICOTT

No Report had been received from Cllr. Enticott and Members AGREED to defer this item to the next meeting.

41. CONSIDERATION OF BEACH ACCESS AS REFERRED FROM THE BRTC/ADC LIAISON MEETING OF THE 8th MAY 2018

Members noted that the issue of beach access is constantly being raised at Councillor Drop-in Surgeries and was brought to Members' attention during public question time. Members further noted the Projects Officer's report and following discussion, AGREED that the issue should become the subject of a Topic Team. The Chairman of the Committee along with Cllrs. S. Goodheart, P. Dillon and Mrs. J. Warr will sit on the Topic Team and other relevant stakeholders and members of the community will be invited to join the team. The Projects Officer will make the necessary arrangements.

42. REPORTS:

a. To note Financial Reports, previously circulated

The reports were noted

b. Any further reports

There were no further reports.

43. CORRESPONDENCE

The Committee noted receipt of the correspondence list, previously circulated including the following additional items:

Downview Primary School - a letter from students raising their concerns over the dangers and impact plastic is having on the environment. Members asked the Projects Officer to reply.

Copy of an email to the Town Centre Manager regarding cycling in the precinct.

The Meeting closed at 8.18pm

Notes from Forum 16th July 2018

(4 Members of Public at meeting)

The following items were raised with Members:

Thumbs Up Campaign:

A member of the public spoke about the Thumbs-Up Campaign, which is a campaign designed to improve customer service for people with learning disabilities across Sussex. It is a volunteer organisation and there is no cost for those who wish to use it. The Bognor BID Company and other local business are already supporting the scheme and the Town Council are invited to promote and support the campaign. The Committee agreed to this in principle and the subject will be an agenda item for the next meeting for Members to make a formal decision

Beach Access:

A member of the public spoke about the difficulty gaining access to the sand and shoreline especially for the elderly, disabled and pushchairs. The subject of a possible ramp has been muted around for years. Can the Town Council try and push this forward? The subject was an item for discussion on the agenda and following discussion it was agreed to appoint a Topic Team to consider the subject.

Power to Change:

A community leader urged the Town Council to consider investigating the opportunities that are now open to Councils through Power to Change.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
17th SEPTEMBER 2018

AGENDA ITEM 6 - TO NOTE AND DETERMINE ANY APPLICATIONS
RECEIVED FOR THE FLEXIBLE COMMUNITY FUND

REPORT BY THE PROJECTS OFFICER

FOR DECISION

There are no current applications for consideration

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
17th SEPTEMBER 2018

AGENDA ITEM 7 - REPORT ON COUNCILLOR SURGERIES AND OPEN FORUMS INCLUDING REVIEW OF COMMENTS AND SUGGESTIONS RECEIVED FROM THE PUBLIC AND CONSIDERATION OF HOW THE TOWN COUNCIL CAN ASSIST WITH PROMOTING AND SUPPORTING THE THUMBS-UP CAMPAIGN

REPORT BY THE PROJECTS OFFICER

FOR DECISION

Surgeries and Open Forums:

No open forums or surgeries were held during August due to holidays and other commitments.

A surgery/community event is being planned for October which will be held on Tuesday 16th October, between 2.00pm and 5.00pm at Studio One in the Regis Centre.

Councillors from Town, District, and neighbouring Parishes will be invited to attend, along with community groups and organisations, such as Age Concern, CREATE, Police, My Sisters House and Grandads Front Room. The event will be widely publicised and promoted and it would be helpful if Members of this Committee could also raise the profile of the event as much as possible.

Thumbs-up Campaign:

At the last meeting during Public Question Time, a representative from the Thumbs-Up Campaign asked Members if they would support the campaign and assist with its promotion. This was agreed in principle and therefore Members are asked to formally consider this proposal and advise how they would like to proceed.

DECISION

Can Members please advise how they wish to proceed?

BOGNOR REGIS TOWN COUNCIL
 COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
 17th SEPTEMBER 2018

AGENDA ITEM 8 - CONSIDERATION OF A PROPOSAL FROM A MEMBER OF THE PUBLIC REGARDING AN IDEA FOR TACKLING LITTER ON THE BEACH

REPORT BY THE PROJECTS OFFICER

FOR DECISION

The following email has been received from a member of the public.

"I am emailing you on behalf of my 10-year old son. While away on holiday in Italy recently he saw this sign near the beach. He read this very carefully and some very in-depth discussions were had with a number of people about it afterwards. On our way home Connor asked me to contact you to see if Bognor Regis seafront could have similar signs he suggested having it written in Polish and English. To encourage people to take their rubbish home with them or use the bins provided. To make people aware of dropping rubbish on the beach the impact it has on the planet. He looks forward to hearing from you to see if this could happen."

TEMPI DI BIODEGRADABILITÀ IN MARE BIODEGRADABILITY TIME IN THE SEA		
	BOTTIGLIE DI VETRO GLASS BOTTLES	INDEFINITO INDEFINITE
	BOTTIGLIE DI PLASTICA PLASTIC BOTTLES	400/1.000 ANNI 400-1,000 YEARS
	SACCHETTO DI PLASTICA PLASTIC BAG	100-1.000 ANNI 100-1,000 YEARS
	ASSORBENTI E PANNOLINI PADS AND NAPPIES/DIAPERS	200 ANNI 200 YEARS
	LATTINE DI ALLUMINIO ALUMINUM CANS	100 ANNI 100 YEARS
	CHEWING-GUM CHEWING-GUM	5 ANNI 5 YEARS
	FILTRO SIGARETTA CIGARETTE FILTER	1 ANNO 1 YEAR
	GIORNALE/CARTA NEWSPAPER/PAPER	6 SETTIMANE 6 WEEKS

Members are invited to consider the proposal and to advise how they would like to proceed.

DECISION:

Can Members please advise how they wish to proceed?

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
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AGENDA ITEM 9 - SAMMY COMMUNITY TRANSPORT TO RECEIVE AN UPDATE ON THEIR POSITION FOLLOWING THE PRESENTATION 16th JULY 2018 - MIN. 29 REFERS

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION

Following the presentation from Sammy Community Transport on the 16th July 2018, it has since been reported that the organisation has now closed, and the service is no longer available.

A report in the Bognor Regis Observer, stated that a spokesman for the organisation attributed the closure to a number of factors. He said that while the charity was originally run by volunteers, a steady decline in numbers had led to staff being employed to take on administration roles and paid drivers being used for mini-bus trips. As a result, trips had not made any profit and at times had to be subsidised by the charity.

Owing to the above information, Members are asked to note that the decision taken at the last meeting to refer the issue to the next BRTC/ADC Liaison Meeting was not actioned.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
17th SEPTEMBER 2018

AGENDA ITEM 10 - BOGNOR REGIS IN BLOOM WORKING GROUP -
CONSIDERATION OF THE RESOLUTIONS RECOMMENDATIONS AND
REPORTS IN THE NOTES OF THE MEETING HELD ON 22nd AUGUST 2018

REPORT BY THE PROJECTS OFFICER

FOR RATIFICATION

Members are invited to receive the Notes of the Meeting held 22nd August 2018 (attached as Appendix 1), to note the Resolutions and Recommendations from that meeting and to ratify the following expenditure:

- i) The costs of the catering for the Awards evening, estimated at £300 to £350, to be taken from the BRiB Fundraising Budget.
- ii) 8 shaped planter signs for competition winners at a cost of £144 +VAT to be paid from the current year Competition Expenses Budget.
- iii) A plaque for the Guides Competition at a cost of £18.75 to come from the Earmarked Reserves Competition Budget.

DECISION

Do Members AGREE to RATIFY the expenditure as detailed above.

NOTES AND RECOMMENDATIONS

Bognor Regis Town Council
Bognor Regis in Bloom Working Group
Wednesday 22nd August 2018

PRESENT: Cllrs. P. Dillon, S. Goodheart, and P. Woodall, also Mr. S. Hearn, Mrs. M. Huntingdon, Mr. B. Jackson, Mrs. P Keane, and Mrs. S. Holmes (Committee Clerk - Maternity Cover)

The Meeting opened at 5.30pm

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs. K. Batley and Mrs. J. Warr, and Mrs. J. Jackson and Mr. J. Jones-McFarland (ADC Parks Officer).

2. APPROVAL OF THE NOTES OF THE MEETING HELD ON 5th JULY AND ANY MATTERS ARISING THAT ARE NOT SEPARATE AGENDA ITEMS

The Committee Clerk (CC) reported that Mr. and Mrs. Jackson and Mr. J. Jones-McFarland should have been included in 'Apologies for Absence' and this will be corrected.

With this amendment the notes were APPROVED.

3. BOGNOR REGIS IN BLOOM (BRiB) INCLUDING:

- BRiB Annual Competition – To agree date, venue and costs and to consider recipient for Civic Award
- Guides Competition – To ratify cost of additional plaque
- Schools Competition – Update on presentation
- Grow a Pumpkin for Halloween Competition – Update

BRiB Annual Competition – To agree date, venue and costs and to consider recipient for Civic Award

The CC advised that Butlins had been approached with a request to host the Awards evening as in previous years. However, although they were happy to supply the venue, they advised that there would be a charge of £9.77 per head for the catering. As the numbers attending are over 100 this would mean the cost of the buffet would be over £1,000.

The CC had investigated other venues and the Gordon Centre appeared to be the best option so far. The cost to hire the room for the evening was £90 with the bar, and the kitchen can be hired at a cost of £45 to allow the food to be prepared. Sandwiches can be ordered from local supermarkets and staff can organise the drinks, and other savoury and sweet refreshments. The CC estimated that this would work out to approximately £3 per head. Cllr. Mrs. Warr had suggested that the Committee and staff could prepare the sandwiches, rather than purchasing ready made, which would further reduce the costs. Prices

could also be sought from local caterers, although it was felt unlikely that this would be a cheaper option.

It was suggested that Seasons should be approached to find out the cost of their venue, to see if this would be any cheaper.

It was noted that over the previous years when the Awards evening was hosted by Butlins, those attending had come to expect a certain level of catering. However, was it necessary to offer such a choice? It might be better to say on the invitation that there would be teas, coffees and a bar and some sandwiches. It was also felt that the numbers catered for should be about 90, as there had always been food left over at previous Award Evenings, and that the invitations should be for a maximum of 2 guests per garden.

The CC gave details of the Competition budget, which is £650 for the current year. However, some of this has already been spent or is already committed. There would be insufficient funds to cover the cost of the catering and room hire. However, the Fundraising Budget has a balance of £879 and some of this could be used to help cover the expenses.

The following was AGREED:

That the CC should approach Seasons to find out the cost of using that venue.

The CC should liaise with Cllr. Mrs. Warr with regard to the catering and whether she would be happy to take on the role of organising the sandwiches.

That the dates to be considered for the Awards Evening are Thursday 20th September, Wednesday 10th October or Thursday 11th October. The CC will check availability and costs at the Gordon Centre and Seasons.

Once the above information has been collated, it will be emailed to members of the Committee for a final decision to be made.

It was further AGREED to RECOMMEND to the Community Engagement and Environment Committee that the costs of the catering for the Awards evening, estimated at £300 to £350, should be taken from the BRiB Fundraising Budget.

The CC reported on the cost of the 'shaped planter signs' that are given to each of the winners. There are 9 categories in the BRiB Competition but one of these did not have any entries this year. Therefore 8 of the signs will be required at a total cost of £144 plus VAT. It was AGREED to RECOMMEND to the Community Engagement and Environment Committee that this sum be paid from the current year Competition Expenses Budget.

Members were reminded that they needed to decide on the recipient of the Civic Award. This was discussed and the winner AGREED.

Guides Competition – Update and to ratify cost of additional voucher

At the previous meeting, the Committee had ratified the cost of the additional gift voucher for the second winner of the Guides Competition. The CC reported that a second plaque had also been purchased and the cost of this needed to be ratified as well.

The Committee therefore AGREED to RECOMMEND to the Community Engagement and Environment Committee the additional expenditure of £18.75 should come from the Earmarked Reserves Competition Budget.

Schools Competition – Update on presentation

The winner of the Cherry Tomato competition was ABC Day Nursery and the Mayor had attended the Nursery to present their prize. Photographs had been taken and sent to the press and the website had been updated.

Grow a Pumpkin for Halloween – Update

The CC queried with Cllr. Goodheart whether he could confirm that the Pumpkin 'Weigh-in' event could be held as part of the Rox Halloween event. Cllr. Goodheart reported that currently the event was still in the planning stage. The CC will consider a contingency plan should there be an issue with the Halloween event in Hotham Park.

4. AREAS OF CONCERN/EYESORES IN THE TOWN FOR POSSIBLE IN BLOOM WORKING GROUP ATTENTION

PK reported on the planter outside of the Unicorn, as this was in a bad state with the plants almost dead. The tree near to the planter was also damaged, as a branch had broken and was hanging down. Another place of concern was the garden in the area of Oli's café at the bowling green. The flower bed there is a disgrace. It appears that the gardener who was responsible for this area is no longer in place.

MH reported on the twitten between Upper Bognor Road and Hook Lane. This has rubbish strewn down the middle of it.

It was AGREED that these issues should be brought to the attention of Arun DC and the CC will email details to JJM.

5. UPDATE ON BOGNOR REGIS HEALTH CENTRE PLANTING PROJECT

The CC reported that the additional two cloud trees had now been received and had been planted by Town Force. The CC will arrange a photo opportunity and will liaise with the Health Centre Manager and members of the In Bloom Committee on this.

6. CONSIDERATION OF PROPOSAL FOR ANOTHER POSSIBLE LITTER PICK IN JULY/AUGUST

Following the Working Group's decision at the last meeting to support a litter pick in August, the CC had been in touch with Galliford Try to make the arrangements. However, they have since been in touch with the Sussex Wildlife Trust and have arranged a litter pick with them. The In Bloom WG will therefore not have to do anything more on this, other than to publicise the event.

7. CONSIDERATION OF REQUEST TO PROVIDE HANGING BASKETS IN AREA NEAR TO THE UNICORN

At the last meeting the Committee agreed to pay for the brackets to provide hanging baskets on a lamp post near to Heygates Bookshop. However, there has been a complication in relation to this issue. When the Town Force manager applied to WSCC for a licence to install the hanging basket, she had been advised that all lamp posts used for planters or additional lights needed to have a structural test first. She has therefore had to arrange for this to be done for all of the lamp posts used by the Town Council for this purpose. Due to this delay it will not be possible to install the new hanging baskets until next year.

8. UPDATE FROM VOLUNTEER PROJECTS INCLUDING BOGNOR COMMUNITY GARDENERS AND GREENER BOGNOR NETWORK COMMUNITY ORCHARD PROJECT

Greener Bognor Network Community Orchard Project: PK and BJ reported on the state of the Orchard. It was very overgrown and they had cleared some of this but more needed to be done to clear the pathways. It was also noted that of the six new trees that had been planted, some now looked as if they have died. It appeared that they had not been watered sufficiently in the hot, dry weather as the older, established trees were ok. It was AGREED that the CC would contact JJM to make him aware and to see if the trees can be salvaged.

There was discussion on the need for more volunteers to assist with areas such as the Orchard and various ideas were put forward as to how and where potential volunteers could be found. Members offered to put up posters if required.

9. CORRESPONDENCE

There was no correspondence.

10. DATE OF NEXT MEETING

It was agreed that the CC would circulate some dates after the Awards Evening.

Members were reminded that they need to start gathering raffle prizes and these should be taken to the CC's office.

The Meeting closed at 6.37pm

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
17th SEPTEMBER 2018

AGENDA ITEM 11 - YOUTH SERVICES PROVISION REVIEW INCLUDING UPDATE ON MEETING HELD ON 4th SEPTEMBER 2018 AT ALDWICK COMMUNITY HALL AND TO RECEIVE THE NOTES OF THE YOUTH WORKER STEERING GROUP MEETINGS HELD ON 8th AUGUST 2018 AND THE 12th SEPTEMBER 2018

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION
AND DECISION

4th September 2018

A presentation by the Town Council and CREATE was given to neighbouring parishes on 4th September 2018 at the Aldwick Parish Council Offices. The presentation was to update the other parishes on how the Youth Service Review, undertaken by the Town Council had progressed and for CREATE to showcase what they are doing to engage with young people in their areas. During the summer holidays, CREATE Members did some outreach community engagement work within the neighbouring parishes, which was very popular and which they would like to continue. Bersted Parish Council have pledged £200.00 for the remainder of this financial year with another £300.00 for the next financial year. They are also looking at applying for some funding through the Awards 4 All funding scheme.

Steering Group:

Members are asked to receive the Notes of the Youth Worker Steering Groups Meeting on the 8th August 2018 and the 12th September 2018 attached as Appendix 1 and 2.

Members are asked to consider the recommendation from the Steering Group meeting of the 12th September as documented in Appendix 2 and advise how they wish to proceed with regard to a follow-up letter to Sussex Clubs for Young People.

DECISION

Do Members wish to write a follow up letter to Sussex Clubs for Young People?

Bognor Regis Town Council (BRTC)
Youth Worker Steering Group
Wednesday 8th August 2018
Hotham Park Lodge

Present:

Chris Cook (Sussex Clubs for Young People)
Joanna Cooke (West Sussex County Council)
Keely Hardy (BRTC - Youth Worker)
Sheila Hodgson (BRTC - Projects Officer)
Martin Smith - Chairman (BRTC - Councillor)

The Chairman welcomed everyone and thanked them for attending

Notes of the Meeting 4th July 2018
Noted and AGREED

Youth Worker post – update from Sussex Clubs for Young People on funding applications applied for, amounts and progress to date; also update on provision for the Youth Worker

The breakdown for Keely's hours and expenses are now available and as thought are over budget. However, SCYP have confirmed that they will continue to fund the necessary hours for Keely to continue the summer project until the end of October 2018. SCYP received the letter from the Town Council and there have been some internal changes implemented and an overview of staff management is being undertaken.

Funding:

The Spacehive funding page is now live and thanks to Jo for her massive input and assistance with this. She is also seeking a release of funding outside the regular cycle and is waiting for a response. Keely will share the link via all social media platforms as the key is to get as much community support as possible.

An application to Awards for All, for £10k, is in the final stages. This is a rolling programme with no deadline date but as a decision could take up to 10 weeks, it is vital to get the application in asap. Keely to liaise with the Chairman of CREATE for the outstanding information.

Other funds being looked at are the Postcode Lottery, which has a funds available of £20k and a deadline of 15th August; the Building Connection Fund, with available funding up to £80k, deadline 24th August, and Sussex Community Fund, £5k funding with a deadline of 14th September.

To date Keely has successfully secured funding from:

Healthwatch	£300.00
Flexible Community Fund	£350.00
Lions Club	£200.00

Report from Bognor Regis Town Council on liaison with the Parishes and the Phoenix Club

WSCC have granted an extension to CREATE for continued use of the Phoenix Club until the end of August.

Aldwick Parish Council have kindly offered to host a meeting at their village hall on the 4th September 2018, for a parish liaison meeting regarding Youth Provision. So far Aldwick, Paghams and Middleton on Sea Parish Councils have agreed to attend. Sheila and Keely will work on a presentation prior to the meeting.

Update from Youth Worker on CREATE and proposals for outreach engagement through the summer break

Keely confirmed that the CREATE Facebook page is now "open" and will work on boosting its profile.

CREATE have had offers of support from Grandads Front Room and the William Hardwicke PH

The 7 young people who undertook the UK Youth Achievers Awards are now ready to receive their Bronze awards

The Deputy Head of The Regis School has met with Keely and is keen to get a formal meeting organised in September when the new term starts

The Romance to Reality Art Project is underway and Jo will now be the WSCC contact. She has also been able to provide a contact with some local artists who may be able to assist with the project.

CREATE have been assisting the Alexandra Theatre/Regis Centre by distributing some flyers and there is the possibility that they will be able to stage a small production and fund raising event there in January 2019.

CREATE Management Committee were unable to agree a suitable date to meet in August, so the meeting has been postponed until September

Recommendations to the Community Engagement and Environment Committee:

There were no recommendations from the Steering Group at this time

Date of next meeting

Wednesday 12th September 2018

Bognor Regis Town Council (BRTC)
Youth Worker Steering Group
Wednesday 12th September 2018
Hotham Park Lodge

Present:

Joanna Cooke (West Sussex County Council)
Keely Hardy (BRTC - Youth Worker)
Sheila Hodgson (BRTC - Projects Officer)
Martin Smith - Chairman (BRTC - Councillor)

The Chairman welcomed everyone and thanked them for attending. Apologies had been received from Chris Cook, but he would be joining in via a conference call later in the meeting.

Notes of the Meeting 8th August 2018
Noted and AGREED

Update from Sussex Clubs for Young People on funding applications applied for, amounts and progress to date

Applications by Sussex Clubs for Young People

- 1) Children in Need (supporting work at 39 Club and CREATE in Bognor Regis) for £81k over three years – deadline 13th September
- 2) Coop Foundation – Building Connections for £80k over three years supporting CREATE only
- 3) Spacehive – a replacement to the running project for a £3k to £5k development

Applications by CREATE

- 1) Sussex Community Foundation - £5k for continuation of the programme deadline 14th September

Report from Bognor Regis Town Council on liaison with the Parishes and the Phoenix Club

A presentation by the Town Council and CREATE was given to neighbouring parishes on 4th September 2018 at the Aldwick Parish Council Offices. Representatives from Aldwick, Bersted, Middleton-On-Sea and Pagham were in attendance and the overall responses from those attending was very positive. Bersted, who have already committed to funding some hours for the remainder of this year and 2019, showed interest in submitting an Awards for All funding application and since the meeting, Middleton-On-Sea PC have invited Keely to attend a Council Meeting. There was also positive response from Aldwick and Pagham PC.

Sheila and Keely will arrange a meeting with the manager of the Phoenix Club to see if an extension to the current agreement with WSCC, to hold the CREATE sessions there on a Wednesday can continue.

Update from Youth Worker on CREATE and proposals and proposals going forward

Now the summer outreach sessions are over, CREATE will return to its regular sessions on a Wednesday. The outreach work undertaken over the summer holiday was very successful with new members joining from the neighbouring parishes.

CREATE has a new volunteer member, Clair Davies, who will take on a Community Liaison role.

A local artist and sculptor is working with CREATE on the "Smuggling – Romance to Reality" Project.

Due to staffing issues at the 39 Club, Keely has been asked to cover the Tuesday meetings but unfortunately there was no one in attendance at the last session. The extra hours in Bognor Regis , will allow Keely not only to promote the 39 Club but to try to establish a link with CREATE. Keely has already started signposting younger members of CREATE to the 39 Club which is seen as a natural progression for younger people to move onto CREATE as they get older. This is an opportunity to grow both clubs and enter into some partnership working.

Keely is looking at the issues with anti-social behaviour within the Town and the Bognor Regis BID Company are considering offering some funding to assist CREATE in this area.

A Management Committee is arranged for 19th September, when a business plan will be agreed for the coming year.

Recommendations to the Community Engagement and Environment Committee:

It was noted that the letter previously sent to Sussex Clubs for Young People by the Community Engagement and Environment Committee had not received any response. The Steering Group still has some minor concerns and would ask the Committee to send another letter, expressing their disappointment in not having received a reply and to re-iterate the concerns raised.

Date of next meeting

The next meeting will be late October. Time and date to be advised.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
17th SEPTEMBER 2018

AGENDA ITEM 12 - REVIEW OF PLAYING OUT TOPIC TEAM - MIN. 38
REFERS

REPORT BY THE PROJECTS OFFICER

FOR DECISION

Despite continued efforts to promote the Playing Out Scheme and the fact that the general feedback to the project has been positive, to date, there has not been any interest from within the 6 wards of Bognor Regis to hold a Playing Out Session.

Therefore, Members are asked to consider if they wish to continue to promote the Playing Out Scheme.

DECISION

Do Members AGREE to continue with the promotion of the Playing Out Scheme or alternatively, do Members AGREE that the Topic Team should be dissolved?

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
17th SEPTEMBER 2018

AGENDA ITEM 13 - TO RECEIVE AN UPDATE ON BEACH ACCESS TOPIC TEAM AND TO RECEIVE THE NOTES OF THE MEETING 11th SEPTEMBER 2018 AND TO DETERMINE THE TERMS OF REFERENCE FOR RECOMMENDATION TO THE POLICY AND RESOURCES COMMITTEE - MIN. 41 REFERS

REPORT BY THE PROJECTS OFFICER

FOR DECISION

Members are asked to receive the Notes of the Beach Access Topic Team meeting held on the 11th September 2018 (attached as Appendix 1) which was attended by 12 members of the public.

Members are further asked to determine the Terms of Reference as proposed by the Topic Team as detailed within the Notes of the Meeting, for recommendation to the Policy and Resources Committee.

DECISION

Members are invited to AGREE the Terms of Reference for the Beach Access Topic Team for RECOMMENDATION to the Policy and Resources Committee.

COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
BEACH ACCESS TOPIC TEAM
MEETING 11th SEPTEMBER 2018

Attendees: Clive Mott (Chairman) Marilyn Warner, Kristina Kosovskaya, Phillip King, Trudy Lockyer, Patricia Clow, Jan Malpas, Dan Atherton, Marion Wells, Jonathon Scott, Andrew Clark, Keith Lockyear, Cllrs: Jim Brooks, Pat Dillon, Steve Goodheart and Jeanette Warr

In Attendance: Sheila Hodgson – Projects Officer BRTC

The team appointed Clive Mott as Chairman for the Topic Team and he welcomed everyone to the meeting.

The group discussed whether any potential access should be seasonal or all year-round, with most members preferring the all year-round option.

Things to consider:

- Position
- Elements
- Structure
- Length
- Constraints on money
- Shingle
- Gradient
- Tides
- Sand and shingle shifts
- Proximity to car parks
- 2.7 miles between Aldwick and Felpham – would one ramp be enough for those with disabilities

Jim Brooks gave a presentation to the group:

He advised that there are already ramps in situ that have been covered over time. There are also steps which were revealed last year when storms moved the stones and shingle. The shingle was put in place to protect the sea wall. There are two means of defence - soft defence (putting in stones and shingle) and hard defence (repairing the sea wall) – ADC chose the soft defence option.

He also suggested that the group consider using what is already there as a starting point and felt that ADC should be formally asked if it recognises its responsibility to provide access over the sand. He further felt that the background report did not give the full picture and asked for the 1990 report commissioned by ADC to be circulated to all members. This will be actioned by the Projects Officer.

During the discussion that followed, some members felt that as ADC had made the recommendation for the Town Council to lead on investigating

options for improving beach access challenging them to make a statement could be counter-productive and would prefer to invite ADC engineers and relevant officers to attend future meetings when the appropriate time called for it. The group also felt that social media has changed the mood of communicating with authorities and there is a better chance of getting things done than 10 years ago.

Other discussion points included:

- Importance of accessibility for all
- Equality Act implications
- Benefits to mental as well as physical well-being for all

TERMS OF REFERENCE

Members were asked to consider the Terms of Reference for the Topic Team and agreed on the following:

1. To investigate means of achieving pedestrian and ambient-disabled access over and through the stones to the sand and shoreline and to work with members of the community to bring about the same
2. To work with Arun District Council Officers, Engineers and the Foreshore Office to determine the viability of any proposals
3. To investigate all possible funding streams for the installation of any successful proposal
4. To refer any programme and budgets not the Community Engagement and Environment Committee with a recommendation to the Policy and Resources Committee for any budget required to deliver the programme
5. To promote the potential benefits that can be gained through partnership collaboration to all the community as well as the economic growth impact to the town and the enhancement of regeneration obtained through a successful outcome

The above Terms of Reference will be recommended to the Community Engagement and Environment Committee for approval.

NEXT MEETING

The acoustics in the Council Chamber make it difficult for those with hearing difficulties to capture all the comments, especially when more than one person speaks at a time. Therefore, another venue will be located. It was agreed future meetings would alternate between afternoon and evenings

to allow a wider audience to attend. Agenda items for the next meeting to include:

- Discussion on the wider implications to Bognor Regis Beach
- Disabled Access and it's potential to enhance the offer to Bognor Regis
- Define the Old and the New – which route to take
- Individual proposals and ideas
- Lobbying to insist that all future regeneration plans include beach access

The Projects Officer will make arrangements for the next meeting that will be held in October and will circulate the details

BOGNOR REGIS TOWN COUNCIL
 COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
 17th SEPTEMBER 2018

AGENDA ITEM 14 - WARD ALLOCATION ENVIRONMENTAL PROJECTS BUDGET INCLUDING UPDATE ON ANY EXPENDITURE AND REMAINING BUDGET FOR 2018/19 AND TO RECEIVE THE REPORT FROM BOGNORCAN REGARDING THE PLAY DAY SCHEME

REPORT BY THE PROJECTS OFFICER

FOR INFORMATION

Remaining Unallocated funds for 2018/19

Marine North	£125.00
Marine	£375.00

Members are respectfully reminded that any unused allocation at the end of the financial year will be returned to General Reserves.

Update on Play Day Scheme

BognorCan ran a series of play day events during the summer holidays funded by the Ward allocation budgets of Orchard, Pevensey and Hatherleigh Wards.

The events were held three days a week (Monday, Wednesday and Friday) for four weeks from 30th July 2018 until 24th August 2018 and included a variety of activities including a sporting activity every week. The scheme was primarily aimed at the over 8's however, younger children were permitted to join in if accompanied by an adult. A small entry fee of £1.00 was charged per family, however, this was waived if the need arose. The entry fees helped toward the cost of providing refreshments.

The event organiser has reported that the attendance numbers rose steadily over the weeks and the feedback from parents was very positive. It has also been reported that there was a significant drop in the smaller acts of vandalism that normally occur during the summer holidays. The children that attended were well behaved with no arguing or fighting among them.

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
17th SEPTEMBER 2018

AGENDA ITEM 15 - TO CONSIDER A PROPOSAL BY CLLR. ENTICOTT TO ADDRESS ANTI-SOCIAL STREET BEGGING IN THE TOWN DEFERRED FROM MEETING 16th JULY 2018 - MIN. 40 REFERS

REPORT BY THE PROJECTS OFFICER

FOR DECISION

Members are asked to consider the following proposal from Cllr Enticott:

"To discuss anti-social begging and how this can be prevented. There are principally two beggars that abuse members of the public in town, one of which has been urinating in the middle of the street in front of children."

Members are asked how they wish to proceed.

DECISION

Do Members wish to support the proposal from Cllr. Enticott and what action do they wish to take to address anti-social begging in the Town?

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
17th SEPTEMBER 2018

AGENDA ITEM 16 - CONSIDERATION OF A PROPOSAL BY CLLR. ENTICOTT REGARDING THE GOVERNMENT'S ANNOUNCEMENT TO WITHDRAW HOUSING SUPPORT COUNTRYWIDE

REPORT BY THE PROJECTS OFFICER

FOR DECISION

Members are asked to consider the following proposal from Cllr Enticott:

"To discuss the termination of housing support which is a huge source of the fund that helps agencies tackle homelessness. To get rid of this entirely will be catastrophic to the area in terms of homelessness. I would like the support from the Town Council to write a letter to West Sussex and object this."

Members are asked how they wish to proceed.

DECISION

Do Members wish to support the proposal from Cllr. Enticott and write to West Sussex County Council to object to the proposed termination of housing support?

BOGNOR REGIS TOWN COUNCIL
COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
17th SEPTEMBER 2018

AGENDA ITEM 17 - AUDIT OF COMMUNITY SPACES AS REFERRED FROM COUNCIL MEETING 3rd SEPTEMBER 2018 - MIN. 107 REFERS

REPORT BY THE PROJECTS OFFICER

FOR DECISION

At the Council Meeting on the 3rd September 2018, Cllr. Cosgrove proposed:

"The Council Commissions the Community Engagement & Environment Committee to prepare a Report, with Recommendations, with appropriate Officer input and advice on the extent of and need for community space in Bognor Regis Town.

This Report should inform current and future Council consideration of acquisition of property within the terms of the Council's Strategy, and consider space for meetings, for exhibition, for community groups and other relevant needs.

Current spaces in the Town area include: Bognor Regis Town Hall, The Regis Centre inc theatre and studios, Jeneses, The BR Campus of the University, The Methodist Church, The Hub, The Gordon Centre, The Picturedrome, The Arena, The Baptist Church, St Wilfrids Church, Westloats Community Centre, Local Primary Schools, The Regis School, Grandad's Front Room, The Regis Music School, South Bersted Church, also facilities at Butlins, BR Library.

There should also be consideration of the proximity to areas of the Town of other parishes facilities such as: Rowland Rank Centre, West Meads Community Hall, Aldwick Parish Hall, New Park Centre Willowhale Library.

The Committee should report to the November meeting of the Council, or January 2019 at the latest, and there should be investigation of capacity, pricing and current regular uptake of the above venues."

Following debate, Members referred the item to this Committee to be tasked with preparing the report as suggested within the Motion, for future consideration by Council.

This investigation will require the setting up of a Working Group, and Members are respectfully reminded that this Committee currently has two Topic Team Projects underway; the newly formed Beach Access Topic Team and the Playing Out Topic Team, (though this may be disbanded). Whilst the Youth Service Provision Topic Team has been disbanded, the Youth Worker Steering Group is still operational, and a great deal of partnership working is still being undertaken with CREATE and the youth leader.

DECISION

Can Members please advise how they wish to proceed.

COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE
17th SEPTEMBER 2018
GENERAL CORRESPONDENCE

1. Email – Marketing Coordinator Eibe re installation of playgrounds
2. Email – Head of Community Support Service Age UK re Social Prescribing
3. Email – Managing Director Sports and Play Consulting re supply of playground and sport facilities
4. Email – Principle Community Officer Community Safety and Wellbeing Team re keeping children safe on-line
5. Email – Press Officer Communications and Engagement Team West Sussex County Council re Community Resilience Conference