



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

## **MEETING OF THE NEIGHBOURHOOD PLAN COMMITTEE**

I hereby give you Notice that a Meeting of the Neighbourhood Plan Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 22<sup>nd</sup> OCTOBER 2012.**

All Members of the Neighbourhood Plan Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

**DATED this 16<sup>th</sup> OCTOBER 2012**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Presentations from Consultants regarding the Neighbourhood Plan - report attached
2. Chairman's Announcements and Apologies for Absence
3. Declarations of Interest
4. To approve the Minutes of the Neighbourhood Plan Committee Meeting held on 17<sup>th</sup> September 2012
5. Adjournment for public question time
6. Matters Arising from the Minutes which are not separate Agenda Items
7. Neighbourhood Plan Steering Group - Consideration of the Resolutions, Recommendations and Reports in the Notes of the Neighbourhood Plan Steering Group meetings held on 25<sup>th</sup> September and 16<sup>th</sup> October 2012 including:-
  - Consideration of recommendation to approve Memorandum of Understanding with the Prince's Foundation
  - To note date and arrangements for first workshop with the Princes Foundation - 6<sup>th</sup> November 2012
  - Approve workshop budget recommendations
  - Amendments to Headings for inclusion in the Neighbourhood Plan (Papers on the above items will follow)
8. Consideration of draft budget - if available
9. Consideration of amended time line - if available

10. Items for future consideration
11. Items for inclusion on JWAAC Agenda
12. To note date of next meeting - 27<sup>th</sup> November 2012
13. Correspondence

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE  
COUNCIL CHAMBER IF REQUIRED**