



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,
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Dear Sir/Madam,

MEETING OF THE NEIGHBOURHOOD PLAN COMMITTEE

I hereby give you Notice that a Meeting of the Neighbourhood Plan Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.30pm** on **WEDNESDAY 23rd MAY 2012**

All Members of the Neighbourhood Plan Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

PLEASE NOTE THE START TIME

DATED this 17th MAY 2012

CLERK TO THE COUNCIL

THE REVISED AGENDA and BUSINESS to be TRANSACTED is:

1. To note the appointment of Chairman and Vice-Chairman as agreed at the Annual Town Council Meeting
2. Chairman's Announcements and Apologies for Absence
3. Declarations of Interest
4. To review Terms of Reference - attached
5. To approve the Minutes of the Neighbourhood Plan Committee Meeting held on 23rd April 2012
6. Adjournment for public question time
7. Introduction from new Neighbourhood Development Plan Officer at A.D.C. - Donna Moles
8. Matters Arising from the Minutes which are not separate Agenda Items
9. To consider list of proposed Vision Statements - Min. 31.1 refers. Report attached
10. To consider the way forward for setting up Focus Groups and or Consultation meetings - report attached
11. Items for future consideration
12. Items for inclusion on JWAAC Agenda

13. Update on consultants and quotes received
14. Correspondence - attached
15. To note date of next meeting - 18th June 2012

Agenda Item 13 may contain confidential items and require a resolution to exclude public and press

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE
COUNCIL CHAMBER IF REQUIRED**