



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 19TH NOVEMBER 2012**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

DATED this 13TH NOVEMBER 2012

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 24th September 2012
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Update on Commemorative Clock
7. Ward Allocations Environmental Projects Budget 2012 – 2013, including any proposals for spending the Ward Allocation tabled at the Meeting, and Update on projects using EMR funding from previous Budget allocations
8. In Bloom Working Party – Consideration of the Resolutions, Recommendations and Reports in the Notes of the meetings held on 8th November 2012
9. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Notes of the Meeting that was not quorate, held on 6th November 2012
10. Christmas Illuminations Sub-Committee – Consideration of the Resolutions, Recommendations and Reports in the Minutes of the Meeting held on 31st October 2012
11. Consideration of requests for provision of Dog Bins
12. Consideration of the replacement of seats on the promenade

13. Replacement rubbish bins on the seafront – Min. 9.4 refers
14. Consideration of refurbishment of underpasses – Town Mayor to report
15. To ratify first payment of £20,000 to Arun District Council for the 2012/2013 Partnership Contribution (Revenue) as agreed in the Service Level Agreement
16. Update on ‘Strategy and Priorities for 2011-2014’ – Min. 39 refers - including:
 - To look at reinstalling shutters in the Bandstand
 - Better public toilets – investigate scheme using pubs and restaurants
 - To look at a Children’s Summer Activity Programme
17. Update on Business Survey, Town Centre Study and Action Plan – Public Realm and Branding projects
18. Consideration of quotations received for replacement lighting of the Projecting Clock located at Wannop Fox Staffurth & Bray
19. To consider a response to a questionnaire regarding the future of the South West Sussex Internal Drainage Board
20. To consider nominations for the Mayor’s Good Citizen Award
21. Consideration of proposal to move the electronic wind machine from the Weather Station to the Foreshores Office
22. Consideration of Draft budget proposals for 2013/2014, including allocations for In Bloom Working Party, Allotments Sub-Committee and Christmas Illuminations Sub-Committee
23. Update on Heritage Lottery Fund – proposals for a Priority Cluster
24. Items for inclusion on JWAAC Agenda
25. Reports:
 - (a) To note Financial Reports, previously circulated
 - (b) Any other reports
26. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED