



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at approximately **7.00pm** immediately following the Christmas Illuminations Sub-Committee Meeting on **MONDAY 24TH SEPTEMBER 2012**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

DATED this 18TH SEPTEMBER 2012

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 28th May 2012
4. To endorse the recommendations made to the Town Council in the Notes of the meeting that was not quorate held on 23rd July 2012
5. Adjournment for public question time
6. Matters Arising from the Minutes which are not separate Agenda Items – report attached
7. Update on Twinning Commemorative tree planted near the Regis Centre – Policy and Resources Min.28.2 refers
8. Ward Allocations Environmental Projects Budget 2012 - 2013 including:
Any Proposals for spending the Ward Allocation tabled at the Meeting
9. In Bloom Working Party – Consideration of the Resolutions, Recommendations and Reports in the Notes of the meetings held on 24th May, 21st June (including the appointment of Cllr. D. Meagher as a Member of the In Bloom Working Party, previously a co-opted Member) and 4th September 2012
10. Allotments Sub-Committee - Consideration of the Resolutions, Recommendations and Reports in the Notes of the Meeting that was not quorate, held on 12th June 2012

11. Christmas Illuminations Sub-Committee – Consideration of the Resolutions, Recommendations and Reports in the Minutes of the Meeting held on 23rd July 2012, and to consider verbal report of decisions requiring approval from Meeting of 24th September 2012
12. Update on communication from West Sussex County Council regarding flood prevention measures
13. Consideration of request from a member of the public for additional ‘No fouling’ signs to put up, to deter dog fouling in his area
14. Consideration of Town Mayor’s proposal to plant a tree to commemorate the Olympic Torch Relay
15. Consideration of Public Consultation by Arun District Council regarding Cycling on the Promenade in Bognor Regis
16. Consideration of Public Consultation by Arun District Council of the Draft Leisure and Culture Strategy
17. ‘Strategy and Priorities for 2011-2014’ – items referred by the Policy and Resources Committee on 6th August including:
 - To look at reinstalling shutters in the Bandstand
 - Better public toilets – investigate scheme using pubs and restaurants
 - To look at a Children’s Summer Activity Programme
18. Update on Business Survey, Town Centre Study and Action Plan – Public Realm and Branding projects
19. Update on Tree Warden Scheme
20. Consideration of proposal to move the Electronic Wind Machine from the Weather Station to the Foreshores office
21. Review of Risk Assessments for Meteorological Sites - attached
22. Items for inclusion on JWAAC Agenda
23. Reports:
 - (a) To note Financial Reports, previously circulated
 - (b) Any other reports
24. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED