



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **WEDNESDAY 31ST OCTOBER 2012**

All Members of the Sub-Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

DATED this 23RD OCTOBER 2012

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements & Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 24th September 2012
4. Matters Arising from the Minutes which are not separate agenda Items
5. Consideration of budget recommendation for 2013 including the Christmas Illuminations Switch on Event
6. Update on advertising boards on the catenary wires
7. Update on purchase of Christmas trees including sponsorship
8. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED