



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.00pm** on **MONDAY 24TH SEPTEMBER 2012** *Please note change of start time*

All Members of the Sub-Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

DATED this 18TH SEPTEMBER 2012

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements & Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 23rd July 2012
4. To consider the Appointment of Mr I Harding as a Co-opted non-voting member of the Sub-Committee
5. Matters Arising from the Minutes which are not separate agenda Items
6. Report from Electrical Contractor giving update on progress with infrastructure works
7. Consideration of additional Remote Control units for London Road / High Street displays, including costs
8. To consider proposal from Policy and Resources Committee that the Christmas Illuminations Switch-on event should be transferred from the Events, Promotion and Publicity Committee to the Christmas Illuminations Sub-Committee – Policy & Resources Min. 44.1 refers
9. Update on sponsorship
10. Review of Risk Assessments for Christmas lights, Christmas trees and banners
11. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED