



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam

MEETING OF THE EVENTS, PROMOTION & PUBLICITY COMMITTEE

I hereby give you Notice that a Meeting of the Events, Promotion & Publicity Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 17TH JUNE 2013**

All Members of the Events, Promotion & Publicity Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

CLERK TO THE COUNCIL

DATED THIS 11TH JUNE 2013

AGENDA AND BUSINESS

1. To Note the Appointment of Chairman and Vice-Chairman as agreed at the Annual Meeting
2. Chairman's Announcements and Apologies for Absence
3. Declarations of Interest
4. To approve the Minutes of the Meeting held on 22nd April 2013
5. Adjournment for public question time
6. Matters Arising from the Minutes which are not separate Agenda Items
7. Annual Review of Terms of Reference
8. Update on events for 2013

9. Consultation ADC draft Site Management Agreement with ADC and Fundraisers Regulatory Association – to ratify BRTC response
10. Consideration of quotes to provide new Town Council website – to be tabled at the meeting
11. Update on WiFi in the town centre and seafront
12. To note correspondence
13. Date of next Meeting Monday 19th August 2013

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED