



# BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road  
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Dear Sir/Madam,

## MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **7.00pm** on **MONDAY 23<sup>RD</sup> SEPTEMBER 2013.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

*Prior to the meeting there will be a presentation at 6.50pm from a representative of the No 18 Youth Club.*

**DATED this 17<sup>TH</sup> SEPTEMBER 2013**

**CLERK TO THE COUNCIL**

**Please note change of time**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 22<sup>nd</sup> July 2013
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Ward Allocation Environmental Projects Budget including consideration of 2013/2014 Budget including:  
Replacement of a damaged tree in Orchard Way, previously funded by Ward Allocation Money  
Consideration of change of use for Earmarked Hotham Ward 2012/2013 Ward Allocation budget Min 95.3 25<sup>th</sup> March 2013 refers
7. Bognor In Bloom Working Party – Consideration of the Recommendations and Reports in the Notes of the non-quorate meeting held on 3rd September 2013
8. Christmas Illuminations Sub-Committee – verbal report of the Resolutions, Recommendations and Reports of the Meeting held on 23rd September 2013

9. Allotments Sub-Committee – Consideration of the Resolutions, Recommendations and Reports in the Minutes of the Additional Meeting held on 17<sup>th</sup> September 2013
10. Update on proposal for the use of the Town Council's Proportion of 2013/2014 New Homes Bonus Grant to provide shutters on the seafront bandstand, including consideration of quote received and the balance remaining Min. 31 Refers
11. Consideration of request from Arun District Council to pay the cost of replacing a damaged litter bin in Aldwick Road
12. Bus Shelter Grant Scheme 2013/2014 details from West Sussex County Council
13. Update on Gloucester Road Launching Ramp
14. Seafront Concessions – verbal update to be given at meeting
15. Further consideration on possible sponsorship for the provision of additional dog bins Min. 33 Refers
16. Update on Business Survey, Town Centre Study and Action Plan – Public Realm and Branding Projects
17. Consideration of issues relating to Youth Services provision in the Bognor Regis area Min 37 Refers
18. Consideration of a number of Marine Ward issues – Cllr. Mrs Anderson to report
19. Update on West Sussex County Council request for a Town Council Winter Maintenance Plan Min. 34 Refers
20. Reports:
  - (a) To note Financial Reports, previously circulated
  - (b) Any other reports
21. Correspondence

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED**