



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **TUESDAY JULY 9TH 2013**

All Members of the Sub-Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

DATED this 2ND JULY 2013

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. To appoint Chairman and Vice-Chairman
2. Chairman's Announcements & Apologies for Absence
3. Declarations of Interest
4. To note Terms of Reference
5. To note recommendations from E&L Committee to Council of appointment to Sub-Committee of co-opted non-voting member - Mr. I. Harding, representative from the Chamber of Commerce
6. To approve the Minutes of the Meeting held on 7th May 2013
7. Matters Arising from the Minutes which are not separate agenda items
8. To consider the verbal report from the Electrical Contractor - Min. 32 refers
9. Update on proposals for the 2013 Switch-on event - verbal report from Head of Street Scene and Leisure Services
10. Report on the Meeting with WSCC regarding sponsorship Christmas cards on the catenary wires
11. Correspondence

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED