



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

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Dear Sir/Madam,

MEETING OF THE NEIGHBOURHOOD PLAN COMMITTEE

I hereby give you Notice that a Meeting of the Neighbourhood Plan Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **TUESDAY 8th JULY 2014.**

All Members of the Neighbourhood Plan Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

DATED this 1st JULY 2014

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Neighbourhood Plan Committee Meeting held on 2nd June 2014 and the Extraordinary Meeting held on 17th June 2014.
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Update on the progress of work on the Built Heritage by the appointed consultants Integrated Urbanism
7. Update on the progress of the work on Bognor Today by the appointed consultant Angela Koch
8. Review of planning applications approved since April 2013 - Min 13. From previous meeting refers
9. Neighbourhood Plan Steering Group - Consideration of the Resolutions, Recommendations and Reports in the Notes of the Neighbourhood Plan Steering Group meeting held on 24th June 2014.
10. Ratification of expenditure of £1,210.50 for payment of advanced fee to Integrated Urbanism 20th June 2014.
11. Ratification of expenditure of £144.00 for venue hire for Neighbourhood Plan Open Day at the Methodist Church on Friday 4th July 2014

12. Items for future consideration
13. To note date of next meeting – 18th August 2014
14. Correspondence

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE
COUNCIL**