



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744 Fax: 01243 865744
E-mail: bognortc@bognorregis.gov.uk

Dear Sir/Madam,

EXTRAORDINARY MEETING OF THE NEIGHBOURHOOD PLAN COMMITTEE

I hereby give you Notice that an Extraordinary Meeting of the Neighbourhood Plan Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **2.00pm** on **TUESDAY 17th JUNE 2014.**

All Members of the Neighbourhood Plan Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

COMMITTEE CHAIRMAN

CLERK TO THE COUNCIL

DATED this 10th JUNE 2014

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. Resolution to move to confidential business
4. To consider the submission of the submitted tenders for Assessment of Built Heritage to provide evidence for policy writing and to appoint a consultant to commission this work- Min 11 of 2nd June 2014 refers.

Agenda item 4 will contain confidential information and require a resolution to exclude public and press.

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED