



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

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Dear Sir/Madam,

MEETING OF THE NEIGHBOURHOOD PLAN COMMITTEE

I hereby give you Notice that a Meeting of the Neighbourhood Plan Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 2nd JUNE 2014.**

All Members of the Neighbourhood Plan Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

DATED this 27th MAY 2014

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Neighbourhood Plan Committee Meeting held on 28th April 2014 and the Extraordinary Meeting held on 27th May 2014 (to follow)
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. To consider Terms of Reference for the Neighbourhood Plan Committee and the Neighbourhood Plan Steering Group, including updates and amendments if required (report to follow)
7. Neighbourhood Plan Steering Group - Consideration of the Resolutions, Recommendations and Reports in the Notes of the Neighbourhood Plan Steering Group meeting held on 27th May 2014 (notes to follow), including consideration of proposal by the Neighbourhood Plan Steering Group to appoint consultants to commission a piece of work on both:
 - Assessment of Built Heritage, and
 - Profile of Bognor Today

9. Feedback on response from Arun District Council regarding challenge of housing allocation numbers, Min. 90 refers
10. Items for future consideration
11. To note date of next meeting – 8th July 2014
12. Correspondence (list to follow)

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE
COUNCIL CHAMBER IF REQUIRED**