



# BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

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Dear Sir/Madam,

## **MEETING OF THE NEIGHBOURHOOD PLAN COMMITTEE**

I hereby give you Notice that a Meeting of the Neighbourhood Plan Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **THURSDAY 13<sup>th</sup> FEBRUARY 2014.**

All Members of the Neighbourhood Plan Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

**DATED this 4th FEBRUARY 2014**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Neighbourhood Plan Committee Meeting held on 14<sup>th</sup> October 2013
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. To Note outcome of Policy & Resources Committee of the 2<sup>nd</sup> December 2013 re Future of the Neighbourhood Plan referred from Town Council Meeting 11<sup>th</sup> November 2013
7. Review and amendment of Timeline
8. Review of Budget & Estimated costs
9. Neighbourhood Plan Steering Group - Consideration of the Resolutions, Recommendations and Reports in the Notes of the Neighbourhood Plan Steering Group meetings held on 15<sup>th</sup> October 2013 and 21<sup>st</sup> January 2014 copies attached
10. Ratification of expenditure for Steering Group meeting of the 15<sup>th</sup> October 2013 and the Planning Aid Workshop on the 29<sup>th</sup> October 2013- £60.00 (no VAT payable) venue hire
11. To note update from individual workshops held on 2<sup>nd</sup> & 3<sup>rd</sup> December 2013 with Planning Aid Officer Liz Beth – copies of her feedback attached

12. Consideration of proposal from a Councillor regarding pedestrianisation and one way scheme in Little High Street and West End Shopping Centre
13. Item For Consideration from meeting 14<sup>th</sup> October 2013 – Min 49 refers: Cllr proposal to protect area of greenspace in Gloucester Road identified on ADC/WPS Car Parking Review
14. Consideration of proposal from Cllr to employ a Project Manager for the duration of the developing Neighbourhood Plan.
15. Neighbourhood Plan Planning Camp Seminars in association with Locality and Eden Project at York 23<sup>rd</sup> -25<sup>th</sup> March 2014 or Oxford 3<sup>rd</sup> – 5<sup>th</sup> April 2014 to confirm attendance and approve and ratify costs.
16. To consider appointment of 2 new members to the Steering Group representing The Bognor Community Organisers and The Bognor Regis Local History Society and review current membership
17. To note change of date for September 2014 Meeting
18. Items for future consideration
19. To note date of next meeting – 25<sup>th</sup> March 2014
20. Correspondence

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE  
COUNCIL CHAMBER IF REQUIRED**