



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

## **MEETING OF THE ENVIRONMENT AND LEISURE COMMITTEE**

I hereby give you Notice that a Meeting of the Environment and Leisure Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 22<sup>ND</sup> SEPTEMBER 2014**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

**DATED this 16<sup>TH</sup> SEPTEMBER 2014**

**CLERK TO THE COUNCIL**

### **THE AGENDA and BUSINESS to be TRANSACTED is:**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 21<sup>st</sup> July 2014
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Ward Allocation Environmental Projects Budget including consideration of 2014/2015 Budget
7. Bognor In Bloom Working Party – Consideration of the Resolutions, Recommendations and Reports of the Meeting held on 14<sup>th</sup> August and 16<sup>th</sup> September 2014 (if available)
8. Christmas Illuminations Sub-Committee – Consideration of the Resolutions, Recommendations and Reports in the Minutes of the Meetings held on 28<sup>th</sup> July, 13<sup>th</sup> August and 16<sup>th</sup> September 2014 (if available)
9. Update on Business Survey, Town Centre Study and Action Plan, including Public Realm Works, Bognor Regis Traders Association and latest Shop Audit figures - Min. 31 refers
10. To ratify first payment of £20,000 to Arun District Council for the 2014/2015 Partnership Contribution for Public Conveniences (Revenue) as agreed in the Service Level Agreement
11. Consideration of update on outcome of meeting with West Sussex County Council re Victoria Road car park - Min. 33 refers

12. Consideration of issues relating to youth provision in Bognor Regis - referred from Town Council meeting of 8<sup>th</sup> September 2014
13. Update on request from member of the public for the installation of a bus shelter in Ash Grove - Min. 37 refers
14. Update on Gloucester Road Launching Ramp - Min. 39 refers
15. Reports:
  - a. To note Financial Reports, previously circulated
  - b. Any other reports
16. Correspondence

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED**