



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam,

MEETING OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE

I hereby give you Notice that a Meeting of the Christmas Illuminations Sub-Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 28TH JULY 2014.**

All Members of the Sub-Committee are hereby summoned to attend for the purpose of considering and resolving upon the Business to be transacted, as set out hereunder.

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

DATED this 22ND JULY 2014

CLERK TO THE COUNCIL

THE AGENDA and BUSINESS to be TRANSACTED is:

1. To appoint Chairman and Vice-Chairman
2. Chairman's Announcements & Apologies for Absence
3. Declarations of Interest
4. To note Terms of Reference
5. To note recommendations from E&L Committee to Council of appointment to Sub-Committee of co-opted non-voting member - Mr. I. Harding, representative from the Chamber of Commerce
6. To approve the Minutes of the Meeting held on 6th May 2014
7. Matters Arising from the Minutes which are not separate agenda items
8. Further consideration of content of Switch-On event including requirement for road closures
9. Correspondence
10. Date of next meeting

THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO THE COUNCIL CHAMBER IF REQUIRED