



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road
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Dear Sir/Madam

MEETING OF THE EVENTS, PROMOTION & PUBLICITY COMMITTEE

I hereby give you Notice that a Meeting of the Events, Promotion & Publicity Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **MONDAY 13TH OCTOBER 2014**

All Members of the Events, Promotion & Publicity Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

Refreshments will be available and any donations to the Mayor's Charity will be gratefully received.

CLERK TO THE COUNCIL

DATED THIS 6TH OCTOBER 2014

AGENDA AND BUSINESS

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting held on 11th August 2014
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Proposals for events in 2015, including budgets - report from Head of Street Scene & Leisure Services
7. Proposals for the 2015 Town Guide
8. Consideration of Town Newsletter 2015
9. Update on Promotion & Publicity budget 2014 - 2015
10. Update on Wifi in town centre and seafront – Min. 22. refers

11. Update on website - Min. 23. Refers
12. Update on the cost of providing poster drums. Min. 24. Refers
13. Consideration of allocation of Town Force time for town events
14. Consideration of a strategy for promotion of the town
15. To note correspondence
16. Date of next Meeting Monday 15th December 2014

**THERE IS A LIFT AVAILABLE AT THE TOWN HALL FOR ACCESS TO
THE COUNCIL CHAMBER IF REQUIRED**